

## COLLINGBOURNE DUCIS PARISH COUNCIL

### MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 6 NOVEMBER 2008

**Present:** Cllr M Cox (Chairman), Cllr A Jones, Cllr P Risborough, Cllr N Whinton, Cllr N Williams and Cllr B. Crompton.

**In Attendance:** Mr P Gill Clerk, KDC Cllr C Howard, PC M Randle, PCSO C Davidson and one member of the public.

1. **Apologies:** Cllr B Bale, Cllr G Chandler, Cllr K Pickis, Cllr K Rossiter and WCC Cllr R Hall
2. **Chairman's announcements:**

Welcomed Cllr B Crompton.  
Community Area Awards nomination forms are available from the Clerk.  
Kennet CAB AGM 13<sup>th</sup> November 2008.  
Sarsen Housing Annual report held by the Clerk.  
Great Western Ambulance report held by the Clerk.
3. **Minutes of last meeting :**

After the inclusion of the words "if agreed by the Village Hall Committee" at the end of line 14 of page 3 of the minutes of the Meeting of the Parish Council held on 2<sup>nd</sup> October 2008 were agreed as a true record.  
Proposed by Cllr Williams seconded by Cllr Whinton. 1 Abstention  
**72.08 Matters arising** – None that do not appear on the agenda.
4. **Declarations of Interest:** Cllr Whinton declared a personal interest in planning application K/59548/F.
5. **73.08 Policing Issues:** PC M Randle reported that six calls had been received one regarding a suspect Landover which turned out to be from the RSPCB, two regarding a broken down van on the A338, three regarding a vehicle accident on the A338 and lastly one to pass on a message regarding a death.  
Moreover, two local people were given a large fine and a high number of hours of community service for committing a burglary in the local area. Requests for the e-bulletin has been lower than anticipated.  
After a question and answer session regarding speeding in the village the Members agreed the following:
  - That the issue be raised to the next meeting of Tidworth Community Area Pilot Area Board.
  - That the Parish Council looks into the status of the monies remaining from the sale of the Railway Land. Cllr. Bale may be able to advise on the history of this money.
  - That the Council consider purchasing more interactive speed signs – perhaps the type that reflect the approaching vehicle's true speed.In reply to a question regarding unsafe parking in the area of the Saxon Rise Cadley Road junction PC Randle informed Members that if a vehicle is seen to be unsafely parked then the Police should be requested to take action as a matter of urgency.
6. **Adjournment for public comments/questions:** 7.47pm  

KDC C Howard reported that he attended the first meeting of the A338/A346 Working Group on 17<sup>th</sup> October which was really to establish the facts, and thereafter to look at ways of trying to improve the traffic situation on the A338/A346 Corridor (as it is now known). He has met with Joan Davies of Savernake Parish Council to re-examine the Wiltshire County Council report on the HGV Survey carried out by WCC in 2006. The report stated that only 27% of the HGV traffic along the Corridor is through traffic. While this is true in respect of the whole Corridor, Joan Davies and he have established that no less than 47% of the HGVs going north

from the Collingbournes are through traffic heading for the M4. This strengthens the case for getting something done about this awful problem on which he continues to work.

A member of the public then raised a number of issues regarding speeding and other matters which those present discussed.

The meeting reconvened at 8.08pm

7. **74.08 Finance Report:**

The Clerk presented the Income and Expenditure report along with Bank Reconciliations produced from the accounts package and the latest bank statements.

**The following cheques had been issued since the last meeting as per approved contracts and/or IAW Standing Orders:**

Note cheques issued

1065- Glasdon (litter Bin fixing kits). £50.38

1066 – Playsafety Ltd (ROSPA Play Area Inspection) £74.03

1067 – Tidworth Trust (Litter Picking Contract) £450.00

1068 – Bawden Ltd – (Grass Cutting Sep) £476.76

1069 – Bawden Ltd – (Line of sight improvement) - £173.90

1070 - Bawden Ltd – (GEMQ – 0163 (1-3) & removal of Tree) £874.89

1071 - P Gill – (Stamps) £6.48 S

**The following cheques were presented for authorisation:**

1072 – M Cox – (Brick light for CPSP) – £20.50

1073 – Bawden (October invoice) £476.76

Proposed by Cllr Risborough seconded by Cllr Crompton-that the report as presented be accepted and the cheques as presented be noted and authorised.

Agreed nem con

Precept–Members noted that the Precept demand for FY09/10 to be with KDC by Friday 9<sup>th</sup> January 2009 and directed the F&P Committee to hold a meeting to discuss the draft budget and to present a draft budget to the next Council meeting. **Action: P&F Committee**

**Chairman**

Church Fete - Having considered waiving the hire fees for the use of the Recreation Ground by the Church Fete Committee the Members agreed to waive the hire fee.

Proposed by Cllr Jones, seconded by Cllr Whinton.  
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Agreed nem

**Action:**

**Clerk**

8. **75.08 Planning Report.**

Cllr Whinton presented the planning report (copy attached, and displayed on the notice board). K/35527 & K/59602/VAR – Members agreed not to raise any objections provided the new frame be the same colour as the existing one.

**Cllr Whinton having earlier declared an interest in the next application withdrew from the meeting and left the hall**

K/59548/F – After a lengthy discussion, Members agreed to raise the following comments:

- The proposed development is significantly different from the previous one.
- The finished buildings will be out of keeping with the surrounding houses and due to their scale, closeness to each other and their large mass will dominate and overlook the surroundings and existing buildings, many low and thatched, in the proximity. As such will have a very negative effect on this part of the village, which is in a designated area of outstanding natural beauty.
- The proposed egress from the development will be onto a bridle path which raises major safety concerns as well as introducing more traffic onto Cadley Road.
- The proposed double garages are to the front of the plot which is inappropriate. They should be positioned to be less obtrusive.

**Cllr Whinton rejoined the meeting**

Proposed by Cllr Cox and seconded by Cllr Williams that the report as presented be accepted.

One abstention

**Action: Clerk**

9. **76.08 Property Report:**

ROSPA. Having received the annual inspection Members directed the Clerk to take the necessary action to implement the recommendations outlined in the report other than the installation of barriers to the road side as residents have previously asked that barriers and fencing be omitted'

**Action: Clerk**

**Play Areas:**

Saunders Meadow. This play area is in use but the grass needs cutting by KDC. Moreover, it would appear that the transfer of the play area to the Parish Council's ownership may be subject to some delay due to the requirement for WCC to give authority. KDC Cllr C Howard is doing his best to drive this forward.

Saxon Rise. This play area has new gate and a drop kerb in place but remains fenced off. This transfer has been delayed for the same reasons as Saunders Meadow and KDC Cllr C Howard also is doing his best to drive this one forward.

**Casual Play Space Project.** The Chairman reported that children of different ages were using this play space and the "BMX" humps have been de-stoned however insurance cover remains an issue. The Members directed the Clerk to arrange insurance with the current insurers in order that the "BMX" humps can be brought back into use. As there is a requirement to present invoices to KDC by 31 March 2009 in order to draw down further funding Members agreed that Cllrs Risborough & Cox should identify and order the Skateboard equipment for this area as soon as is practicable.

**Byelaws.** The Chairman recommended that the review of the Recreation Ground Byelaws be held in abeyance until the new Byelaw Act comes into force and at that point the current byelaws be repealed as they are somewhat Victorian in wording and do not address issues relevant to 2008.

**Recycling skips:** Skips for plastic & cardboard waste will be at Station Approach on Wednesday 3<sup>rd</sup> December between 10.00am & 12.30pm. A full list of dates and locations can be found at <http://www.collingbourne-ducis.com>.

**Refuse & Recycling:** The Clerk informed Members that the Refuse & Recycling collections following 25<sup>th</sup> December 2008 and 1<sup>st</sup> January 2009 will take place one day later than usual. Normal collection days will resume on the week commencing 5 January 2009.

10. **77.08 Highway Matters .**

**WCC Parish Steward Scheme:** The dates of the next visit were confirmed as 1<sup>st</sup> & 2<sup>nd</sup> December 2008 and that Cllr Bale be notified of any work needed in the parish as soon as possible.

**Speed Humps in Cadley Road:** Having received a report from the working group the Members agreed that Cllr Chandler be requested to speak with the owner of the hedge and that the speed hump be re-arranged so that the speed control hump is on the South side of the road and the cycle/pedestrian route is on the same side of the road as the village shop and the footpath towards Saxon Rise. The Members also requested that WCC R Hall take up this issue with WCC Highways.

**Action: Clerk & Cllr**

**Chandler**

11. **78.08 General Matters :**

**New Litter Bins:** No progress reported.

**Bus Shelters.** In the absence of Cllr Chandler the Clerk reported no progress report on provision of replacement shelter at the bottom of Knapp Hill near the "finger Post". The replacement of two broken windows in one of the new shelters is in hand. The Members noted and understood Cllr Chandler's difficulties at this time.

**Action: Cllr**

**Chandler**

**Chicks Lane "Walkway".** In the absence of Cllr Rossiter the Clerk reported that she had not been able to find out who owned the walkway and that the school was concerned both about costs and that leaving their lights on would prove to be a light nuisance to those living near the

school. After some discussion the Members directed the Clerk to find out if WCC would be prepared to lay a pavement between the school and village hall entrances onto Chicks Lane where there is already a level but unmade-up strip of grass which has good lighting. Moreover, the Members requested that WCC R Hall gives his support to this proposal.

**Action: Clerk**

**War Memorial.** The missing name is still under research.  
**Group**

**Action: Working**

12. **79.08 Co-option of Councillors:** One vacancy remains as a result of the resignation of Cllr Gilford and anyone interested in becoming a councillor should contact the Parish Clerk for details.
13. **80.08. Freedom of Information Act.** Having considered the New Model Publication Scheme Members agreed to adopt it without modification. Having considered a draft policy circulated with the minutes the Members directed the Chairman and the Clerk to draw up and present a revised draft policy for approval at the next meeting  
**Proposed by Cllr Crompton seconded by Cllr Williams.**

**DATE OF NEXT MEETING:** Was confirmed as 4 December 2008 at 7.30 pm at the Village Hall.

The meeting closed at 9.05pm