

COLLINGBOURNE DUCIS PARISH COUNCIL

MINUTES OF MEETING HELD IN COLLINGBOURNE PRIMARY SCHOOL ON THURSDAY 5TH FEBRUARY 2009 AT 7.30pm

Present: Cllrs. M. Cox (Chairman) N. Whinton A. Jones G. Chandler
N. Williams B. Crompton K. Rossiter K. Pickis

In attendance: Kennet D Cllrs. C. Howard A. Wood

1. **Apologies:** CCllr. R. Hall Cllr. P. Risborough P. Gill (Clerk) M. Randle (Police)

2. **Chairman's announcements:**

"Best Kept Village Competition" information and entry form – Cllr. Pickis agreed to follow this up.

Action: Cllr. Pickis

Paper on Post Natal Depression in the Tidworth Community area: to be held by Clerk.

WALC Youth Involvement training day 7th March – chairman attended the pilot and found it useful.
Info to be held by Clerk.

Joint meeting of Ducis, Kingston and Everleigh parish councils and interested parties to discuss potential for Youth Councils to be hosted by Collingbourne School on 19th February at 7.30pm.

There has been some information regarding gritting and waste collections from Wiltshire and Kennet distributed by email during the current week of snow and ice.

The chairman and Cllr. Chandler have received a number of complaints about gritting, although it is a Wiltshire C.C. Highways issue and not within the remit of the Parish Council. Members noted that the grit bins in Gilberts Piece, Cadley Road and Saxon rise (and possibly others) were nearly empty at the beginning of the current snow and ice. Also that there were several reports of "white van man" having been seen to shovel the contents of the bins into his van and then disappear. Chairman to write to the County Cllr. expressing Members' concerns about grit bins being empty (with a current threat of their removal this summer as not required) and the false economies of not gritting access roads to the school entrance.

Action: Chairman

3. **Minutes of the last meeting:**

The minutes of the Meeting of the Parish Council held on 8th January 2009, having been previously circulated, were agreed as a true record.

Proposed by Cllr. Chandler, seconded by Cllr. Whinton.

Agreed with one abstention

98.08 Matters arising (information): None that do not appear on the meeting agenda.

4. **Declarations of interest:**

Cllrs. Williams and Chandler declared interests in item 104.09 (Allotments) as they or their families were interested in the outcome of this item.

5. **99.08 Policing Issues:**

P.C. Mark Randle provided the following written report, which had been previously circulated to Members: "Ignoring weather related calls, we have had 14 calls this month. 3 traffic accidents, 2 about a wayward child, 2 advising of lamping, an escaped ram, escaped sheep, domestic harassment, a missing person (located whilst on phone) an alarm (false activation), a private parking issue and a male arrested over a road rage incident.

The new youth club is still progressing and I will be looking to make that our main event as the youths at Everleigh are getting older and with no youngsters to fill their place it seems like the best thing to centralise in Collingbourne where the most youths are.

Sorry for the brevity but the weather is stretching us as we are one of the few stations with a suitable winter vehicle and we are being deployed quite widely." The Members thanked PC Randle, in his absence, for his report and, although disappointed there was no police representative, understood the pressures caused by the current weather.

6. **Adjournment for public comments/questions: 7.44pm**

Cllr. Howard reported briefly on the Kennet transition to Unitary Council arrangements. Cllr. Woods urged Members to take advantage of the Area Partnership and Board to input to authorities such as the Health Service or Police. The chairman noted that this council had already made such input and was evaluating the need to make such input a regular, rather than ad-hoc, item on its agenda.

Meeting re-convened at 7.48 pm

7. **100.08 Finance Reports:**

The Clerk had circulated Members with the Income and Expenditure report and Bank Reconciliations prior to the meeting. Members noted that the clerk had arranged with Kennet District Council that all outstanding Kennet grant monies be transferred to the Parish Council account and is to be congratulated on the timeliness and smooth way this had been achieved.

The clerk also reported that the following cheques had been issued since the last meeting as per approved contracts or IAW Standing Orders:

- 1084 – NTT Europe (Internet Services) - £125.87
- 1085 – TDT (Litter Picking) - £450.
- 1086 – NTT Europe GMBH (File Backup) - £19.50.
- 1087 – Bawden (Stabilisation Netting for BMX Track) £1132.75
- 1088 – Mr P Gill (Stationery VAT 17.5%) - £25.90
- 1089 – Mr P Gill (Stationary VAT @15%) - £8.45
- 1090 – RBS Software (Course) - £172.5

The following cheques were presented for authorisation:

- 1091 – Bawden Ltd (grass cutting contract) - £466.61
- 1092 – Southern Electricity - £35.51

Proposed by Cllr. Cox and seconded by Cllr. Williams that the reports as presented be accepted and that the cheques as presented be noted and authorised. **Agreed nem con**

Application for Grant:

An application from the Collingbourne Ducis Village Hall Trust (CDVHT) for a Grant of £500 had been circulated prior to the meeting. The Clerk had requested supporting information and this had also been circulated. Members considered the application in the light of the information provided and particularly:

During the year July 2007 to June 2008 CDVHT income was £15,533, expenditure was £11,950, with a surplus of income over expenditure of £3,583. At the year end, the balances at the bank totalled £14,614. There had been no spending on major improvements or equipment during that year.

During the current period from July 2008 until January 2009 income was £9,301 including proceeds from a concert, expenditure was £3,015. At the end of this six month period, the balances at the bank were estimated to total £16,581. There had been expenditure of £9,229 on improvements during the period, partially financed by grants of £6,600.

The chairman noted that in the four years of 2004 to 2008, this parish council had made six grants to the village hall totalling £6,175, including one in late 2005 which had warned that it should not set a precedent or raise expectations for routine future grants. Two further annual grants had subsequently been applied for despite this caveat and agreed.

Members noted that the current application listed items such as a toilet lever handle, cistern, hand dryers and waste kits which appeared to be general maintenance rather than a capital improvement project.

Cllrs. Chandlers and Whinton noted that the current hand dryers, apart from being very old, were also mounted too high for small children from the primary school and pre-school who regularly use the hall and they also doubted if they were the most suitable for use by children. They suggested the Parish Council should strive to support the pre-school and primary school's use of the village hall in this respect in the interests of hygiene.

After further discussion it was agreed to put the matter to a vote.

Cllr. Cox proposed that, having considered all the above, the application for a grant be refused. Seconded Cllr. Rossiter. Three for, none against, five abstentions. The standing orders requiring a quorum of four the application stood undecided.

Cllr. Chandler then suggested that the grant as written be refused but a donation of £150 (being approximately half the cost of hand dryers) be made towards the hand dryers, with the caveats (a) that they be suitable for use by children from the primary school and pre-school and positioned accordingly and

(b) that this is not taken as a precedent or raises expectations for routine future grants.

Proposed Cllr. Pickis, seconded Cllr. Chandler, five for, three against.

Carried

8. **101.08 Planning report:**

Cllr. Whinton reported on a meeting she had attended on the future arrangements for planning under the Wiltshire Unitary Authority. The current Kennet on-line service would be continued and enhanced. Cllr. Whinton noted that it should be possible to view applications and drawings on line during discussion given access to the school's IT facilities and asked if this could be arranged: chairman to ask. **Action: Chairman**

Cllr. Whinton presented the planning report (abbreviated here – full information to be displayed on the notice board):

New Applications:

E/09/0046/TCA	Work to sycamore tree at Fuchsia Cottage, 14, Ludgershall Road for Mrs T. Warren
E/09/0079/TCA	Work to trees at 5, Gilbert's Piece for Mrs. A. Kapuscinski
E/09/0092/FUL	Erection of a detached dwelling and attached garage; (amendment to previously approved design) at Roxanna, Cadley Road for Mr. G. Smith

Permission Granted:

K/59955/TR2	Works to unspecified tree, at Red Roofs Marlborough Road, for Mr. K. Isherwood
K/59763/F	Erection of a replacement industrial unit at Bourne Works, High Street for Mr. V. Wheeler

Permission Refused:

K/59780/F	Complete demolition and removal of shed at Sunton Farm, Marlborough Road for Mr. P. Walker
K/59955/TR2	Works to a copper beech tree, at Red Roofs Marlborough Road, for Mr. K. Isherwood.
K/58698/F	Erection of a single detached dwelling on land to the rear of 11, Church Street for Mr. & Mrs. S. Casey.

Results awaited:

K/51484/F	15 new dwellings and 2 B1 (office/light industrial) buildings at Bourne Works for Mr. N. Hyde and Mrs. M. Bayfield.
K/59898/F	Single storey rear extension at The Old Rectory, Church Street for Mrs. G. Phillans
K/59971/F	Two dormer windows to front roof slope at Tuxford, Cadley Road for Mr. & Mrs. C. Ball
E/09/0046/TCA	Work to a sycamore tree at Fuschia Cottage, 14, Ludgershall Road for Mrs T. Warren
E/09/0079/TCA	Work to trees at 5, Gilbert's Piece for Mrs. A. Kapuscinski

Withdrawn:

K/59855/F	Rear roof extension to enlarge bedroom and en-suite at Springers, Cadley Road for Mr. P. Bauer
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Appeals:

None

9. **102.08 Property report:**

Casual Play Space: Orders for the remainder of the equipment have all been placed and acknowledged by the manufacturers. The five-a-side goal and associated items are due to be installed at the end of February – Cllrs. Cox and Chandler to liaise with the cricket club over positioning (Cllr. Chandler to contact cricket club). **Action: Cllrs. Cox and Chandler**

Saunders Meadow: KDCllr. Howard reported little or no change from last time. He now thinks it very unlikely that the necessary land transfers to the Parish Council will take place before the Wiltshire Unitary Authority takes over, though he is optimistic it will happen in time. Cllr. Cox commented this seemed little different from the position for the last decade.

Saxon Rise: KDCllr. Howard reported little or no change from last time. He now thinks it very unlikely that the necessary land transfers to the Parish Council will take place before the Wiltshire Unitary Authority takes over, though he is optimistic it will happen in time.

Knapp Hill: Chairman, in the Clerk's absence, reported that minor work requested by the parish council's own RoSPA inspector and other work requested by Sarsen Housing's insurers had been ordered and, as far as he was aware, carried out. Clerk to confirm on his return from holiday.

Action: Clerk

10. **103.08 Highway Matters:**

Chairman reported that the Cadley Road western footpath/speed hump and the Chicks Lane footpath proposals had been sent to Wiltshire County Council by the Clerk and also included in the Tidworth Community Area Transport Group's list along with a request to make the junction of the A346 with the A342 more visible after dark.

The signage at the A338/Caldey Road junction had been relocated as requested. Similar signage at the A338/Chicks Lane junction had been reported to Clarence with no action to date – however, Cllr. Chandler was able to report that PC Randle has indicated he considers it badly positioned and threatened to shortly bring a screwdriver to sort it out if necessary.

Cllr. Cox reported that he had reported to Clarence the faulty light (No.16) on the A338 near the Cadley Road junction close to the spot where there had been a recent accident – he had had a response which seemed to indicate bureaucratic confusion as to whether this is a WCC street light or a Kennet amenity light. Meantime the light remained not working.

Parish Steward – noted the grit bins all need replenishment as above.

11. **104.08 General Matters:**

The Bourne Valley Linear Park: The project has had an initial "kick-off" meeting and the Chairman has walked the proposed route in the Ducis parish along rights of way with the Project Manager. In his opinion this appears to be a good project to encourage.

Bus Shelters: Replacing the bus shelter (removed some time ago) at the junction of Everleigh Road and the A338 will, if agreed, be done in the next financial year. Noted that there was opposition to this proposal from owners of an adjoining property. In the meantime, Cllr. Chandler agreed to find out if grants towards this are to be available in the correct time frame. **Action: Cllr. Chandler**

The chairman reported, in the Clerk's absence, that a contract had been placed with First Clean Ltd. to clean the glazing of all three bus shelters once per quarter, starting February 2009.

Allotments: Chairman noted that the Council has a duty to consider the provision of allotments if a sufficient number of electors request this – he noted the careful wording of this duty. He also noted that Parish Councils have no powers to compulsorily acquire land for this purpose.

Members agreed this to be a desirable project and that it should be followed up.

In the first instance, Cllrs. Chandler and Rossiter (and any other Member interested) to endeavour to identify potentially suitable sites and establish their ownership. It was agreed that six "half" allotments of 125 square metres would be the minimum viable (just under one fifth of an acre). It was agreed to not raise expectations of parishioners (by asking for expressions of interest) until a viable site (or sites) had been found.

Action: Cllrs. Chandler and Rossiter

12. **105.08 Co-option of Councillor:** Once vacancy remains as a result of the resignation of Cllr. Gilford and anyone interested should contact the Parish Clerk for details.

13. **106.08 Confidential item – Clerk’s Conditions of Service**

14. **Date of next meetings:**

Next meeting confirmed as 5th March 2009 in Collingbourne School at 7.30pm

The date of the Annual Parish Meeting and the Annual Meeting of the Parish Council agreed to be moved to 14th May 2009.

The date of the Parish Council meeting in June agreed to be moved away from Election Day for European and Wiltshire Unitary Authority to now be 11th June 2009.