

## COLLINGBOURNE DUCIS PARISH COUNCIL

### MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 5 JANUARY 2006

Present: Cllr P Shields (Chairman)

Cllrs B Bale, P Carter, M Cox, G Chandler, C Price, J Robinson, A Still  
PC C Spackman, SC K Richards and one member of the public.

1. **Apologies:** Cllr Cogdell.

2. **Chairman's announcements:**

**Casual vacancy:** There is a vacancy for a parish councillor following the resignation of Cllr Jason Robinson. Anyone interested should contact the Parish Clerk for further information.

**1.06 Appointment of Chair of Property Committee:** Cllr Bale has tendered her resignation as Chair of Property though she will continue to be a member of that committee. It was agreed that Cllr Cox be appointed to this position.

Proposed by Cllr Shields seconded by Cllr Price. Vote 6 for 2 abstentions. Carried.

3. **Minutes of the last meeting** held on 1 December 2005:

The Minutes were agreed as a true record.

Proposed by Cllr Bale seconded by Cllr Still. Agreed nem con.

**2.06 Matters arising:** None.

4. **Declaration(s) of Interest:**

None.

5. **Adjournment for public comments/questions -7.45 pm.**

PC Chris Spackman, Community Initiative Officer, introduced Special Constable Kevin Richards and went on to give an update on Police matters. The disco bus which ran to Blues nightclub in Marlborough is no longer viable but it is hoped that something along those lines can be organised locally. Farmwatch, Pubwatch and Shopwatch are to be amalgamated under one umbrella. PC Spackman stressed that he was very aware of local concerns over anti-social behaviour and said he would take the matter to the meetings at Kennet. Any incident should be reported to him. There is now a new non-emergency contact telephone number for Wiltshire Constabulary: 0845 408 7000.

The Chairman thanked PC Spackman and SPC Richards for attending.

Collingbourne Kingston Cllr Lewis reported that the dual use footpath/cycleway between the villages is still in a poor state of repair. Chairman to write to WCC.

The meeting reconvened at 8.03 pm.

6. **Finance Committee Report:**

Cllr JW Robinson presented the monthly financial statement for December 2006. A sum of £5,000 will be transferred from Scottish Widows account to Lloyds TSB. Clerk to arrange.

**The following cheques were authorised:**

DMJ Butler Country Services £600.00 (removal of trees from recreation ground).

Parish Clerk's quarterly salary £727.09 and expenses £182.80.

Collingbourne Ducis Village Hall £144.00 (hire charges 1.4.05 to 31.3.06).

SLCC £35.00 (one copy of 'The Clerk's Manual').

Proposed by Cllr Robinson seconded by Cllr Bale. Agreed nem con.

SLCC £69.00 (membership subscription 2006).

Proposed by Cllr Robinson seconded by Cllr Price. Agreed nem con.

CPRE £26.00 (membership subscription 2006).

Proposed by Cllr Robinson seconded by Cllr Cox. Vote 2 for, 3 against. 3 abstentions.

Membership not renewed.

**2.06 Precept 2006/2007:**

Copies of a Schedule of Estimated Reserves as at 31.3.06 and the Budget Forecast for 2006/7 were circulated and Cllr Robinson presented these to the meeting. The main changes were as follows:

Budgeted Expenditure:Donations and subscriptions:

- £150 for CD Village Hall (a decrease of £150).
- £200 for Link GNS (an increase of £200)
- £0 for CD Pre-school (a decrease of £75)
- £100 for St Andrew's Church (an increase of £25)
- £250 for WALC/SLCC subscriptions (an increase of £50)
- £0 for Neighbourhood watch (a decrease of £50)

Total forecast £1,425 (same as previous year).

Administration:

- £150 for Audit fees (a decrease of £25)
- £150 for Village Hall hire (a decrease of £75)
- £3250 for Clerks salary (an increase of £150)
- £250 for Councillor's expenses (a decrease of £50)
- £0 for printing expenses (a decrease of £20)
- £350 for training/publications (an increase of £100)
- £200 for internet services (a decrease of £150)
- £25 for Lloyd's Bank safe custody fee (an increase of £15)

Total forecast £8,731 (a decrease of £55).

Services:

Total forecast £8,290 (same as previous year).

TOTAL FORECASTED EXPENDITURE £18,446.

TOTAL FORECASTED INCOME (excluding Precept) £5,056.

It was agreed that the Precept request remain at £14,000 for the year 2006/2007. Proposed by Cllr J Robinson seconded by Cllr Carter. Agreed nem con.

The Chairman thanked Cllr Robinson and the Finance Committee.

**3.06 Great Mere Conservation Group:**

Cllr Robinson updated the meeting on the financial position of the group to date.

A request for a donation towards the group's running costs will be on the February agenda.

**4.06 Adoption of Financial Standing Orders:** The Chairman and Cllr Robinson will continue to work on tailoring the template of financial regulations to the needs of the Parish Council. A draft will be circulated to councillors for consideration before it is submitted at the next meeting.

7. **Date of next meeting:** 2 February 2006 at 7.30 pm.  
A Public Meeting will be held at 7.00 pm at which KDC will give a presentation on its new Re-cycling and Refuse Services 2006.

The meeting closed at 8.35 pm.