

COLLINGBOURNE DUCIS PARISH COUNCIL

**MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL
ON THURSDAY 7 JULY 2005**

Present: Cllr P Shields (Chairman)
Cllrs B Bale, P Carter, P Cogdell, C Price, JW Robinson, A Still, A Stone
Sgt M Woods and thirteen members of the public.

1. **Apologies:** Cllrs Cox and JC Robinson.
2. **Chairman's announcements:**

Cllr Shields welcomed everyone to the meeting saying he was sure he spoke for all present when he said his thoughts were with the victims of the recent bombings in London and their families.

Great Mere Conservation Group: The Group is making considerable progress towards its objectives and has made application for funds from a number of sources.

Safety for All: Kennet Community Safety Partnership are running a Safety for All day at the Bouverie Hall, Pewsey on Monday 19 September from 10 am to 4 pm. The Chairman hoped at least two councillors would attend. Contact the Clerk if you wish to do so.

WCC Statement of Community Involvement: As it appears councillors are satisfied as to its soundness no objection has been made.

"Meet and Greet" Evening: Cllr Shields said that he and Cllr JW Robinson attended this event on 29 June and reported on key points. He said that it was significant that only just over 40 Parishes were represented at these meetings from a county total of 260.
3. **Minutes of the last meeting** held on 2 June 2005.

The Minutes were agreed as a true record.
Proposed by Cllr Price seconded by Cllr Carter. Agreed nem con.
Matters arising: 40.05
4. **Declaration(s) of Interest:**

Cllr Bale declared an interest in agenda item 42.05 Request for donation for Tidworth Area Festival as she is a member of TDT.
5. **41.05 Policing Issues:**

Sgt Mick Woods said that as he as only just returned from holiday and the computers were down he could not give a full report for the month. However he was aware of problems with the one-way traffic system set up in conjunction with the Collingbourne Second Bridge works and would be investigating complaints. The telephone box opposite the Blue Lion has been drilled and the cash box taken.
6. **Knapp Close Play Park:** The Chairman introduced Mr Roy Alcock of Sutcliffe Play (South West) Ltd one of three companies that had been given a design brief by the Parish Council for equipping the new Play Park. Mr Alcock presented his design layout and gave details of the products. Most items are suitable for younger children and such use is intended to be inclusive. They include a traditional slide, springie, dish roundabout, pole spin, high swing frame with 2 pod seats. The proposed equipment is of steel which is more hardwearing than timber. The surface is to be Safagrass, a hardwearing product which grass grows through. A sample of this was circulated to those present.
7. **Adjournment for public comments/questions – 7.50 pm.**

Mr Alcock and Cllr Bale then answered questions from those present. Account will be taken of concerns expressed about car parking, dog fouling and litter.

The meeting reconvened at 8.12 pm.
8. **42.05 Finance Committee Report:**

Cllr JW Robinson presented the monthly financial statement for May 2005.
Internal Auditor's report for year ended 31.3.05: This report was accepted.

Proposed by Cllr Robinson seconded by Cllr Price. Agreed nem con.

Statement of Accounts for year ended 31.3.05:

The statement of accounts was approved.

Proposed by Cllr Robinson seconded by Cllr Still. Agreed nem con.

Statement of Assurance:

The statement of assurance was approved.

Proposed by Cllr Robinson seconded by Cllr Still. Agreed nem con.

Review of Parish Clerk's salary and conditions of service: It was agreed that the clerk's salary be increased wef 1 April 2005 to bring it into line with the revised scales following the 2005/6 National Salary Award for Local Council Clerks.

Proposed by Cllr Robinson seconded by Cllr Stone. Agreed nem con.

The Chairman and Chair of Finance will review the clerk's conditions of service and report back at the October meeting.

Letter of thanks: A letter has been received from 1st Collingbourne Air Scout Group thanking the PC for its donation.

Requests for donations:

It was agreed that a donation of £75 be given to Victim Support Wiltshire.

Proposed by Cllr Robinson seconded by Cllr Shields. Agreed nem con.

It was decided not to make a donation to Tidworth Area Festival on this occasion.

The request for a donation from CDVHT was deferred until the September meeting because of the absence of Cllr JC Robinson.

The following cheques were authorised:

J H Sedgwick £307.00 (Beechwood Gardening Service 3rd grasscutting payment).

Clerk's quarterly salary £727.09 and expenses £170.38.

Verio Ltd £13.98 (Bi-annual website domain registration 18.7.2005 – 17.7.2007).

Proposed by Cllr Robinson seconded by Cllr Stone. Agreed nem con.

43.05 Planning Committee report:

Cllr Price submitted the report for June 2005. (To be displayed on the notice board.)

44.05 Property Committee report:

Cllr Bale presented her report.

Knapp Close Play Park: Three quotations have received for supplying and fitting equipment for the play park and Cllr Bale reported the decision of the Property Committee to accept that of Sutcliffe Play (South West) Ltd for £12,072. This was agreed.

Proposed by Cllr Bale seconded by Cllr Robinson. Vote 6 for 1 abstention.

Re-cycling skip service: This month's re-cycling skips (green waste and plastic) will be located at Saxon Rise between 8.00 am and 10.30 am on Monday 25 July.

Next month green waste and cardboard recycling skips will be at Station Approach between 8.00 am and 10.30 am on Monday 15 August.

A full list of the proposed dates and locations is available on the parish website: collingbourne-ducis.com and details will be posted on the parish noticeboard on a monthly basis.

Grass Cutting: Some grass cutting in the parish has not been done in accordance with the agreed schedule with KDC. They have now cut the additional areas including the banks of the R Bourne along the High Street. Cllr Bale asked the public to let her know if they do not continue to do so fortnightly.

9. **45.05 Highway matters:**

Collingbourne 2nd bridge repairs: Progress reports will be posted on the parish notice-board on a weekly basis. Several complaints have been received about the traffic diversion. The road was never surveyed by WCC Road Safety officer and on the first day of the diversion there was a serious accident at the A346/A342 junction and five more subsequently. Cllr Shields said he had been informed that traffic lights were too expensive.

Traffic calming measures: Cllr Shields outlined the past history of proposals for the use of the funds put aside for the village from the sale of Station Approach. Given the likely housing development off Cadley Road he is hopeful that enough funds can be obtained to take a more radical approach. The meeting endorsed the continuation of the Traffic Sub-committee's dialogue with WCC Highways.

10. **Date of next meeting:** 1 September 2005 at 7.30 pm. The meeting closed at 8.47 pm.