

COLLINGBOURNE DUCIS PARISH COUNCIL

**MINUTES OF MEETING HELD IN COLLINGBOURNE PRIMARY SCHOOL
ON THURSDAY 7 July 2011 AT 7.30pm**

Present: Cllr M Cox (Chairman), Cllr G Chandler (Vice chairman), and Cllr Haverson.

In Attendance: Mr P Gill (Clerk), PCSO P Royston and one member of the public.

1. **Apologies** Cllr N Williams, Cllr P Risborough, Cllr K Pickis, Cllr M Catton and Wiltshire County Cllr C Howard
Absent: Cllr A Jones and Cllr B Bale. Members noted that this was Cllr Bale's 5th consecutive absence.
2. **Chairman's announcements:** The Chairman drew attention to the following:
The Wiltshire Councils consultations on its Core Waste Strategy and Broadband.
A request from the Courier for financial support of the pursuance of a Village Diary.
Cllr Risborough had informed him that he intended to resign due to his impending move to another location.
3. **Minutes of last meeting:**
The minutes of the Meeting of Royal Wedding Subcommittee held on 18 March 11, the Annual Parish Meeting and the Annual Parish Council Meeting held on 12 May 2011 having been previously circulated were agreed as a true record.
Proposed by Cllr Cox seconded by Cllr Chandler **Agreed nem con**
15.11 Matters arising. None that do not appear on the agenda.
4. **Declarations of Interest:** Cllr Cox declared a pecuniary interest in item 21.11 the use of the Recreation Ground on 17 July for Archery.
5. **16.10 Policing Issues:** PCSO P Royston reported on a number of incidents the most significant of which were three youths caught acting in an Anti Social Manner in the Recreation Ground. Two incidents of violence, one of which resulted in an arrest and a separate arrest for breach of bail conditions. Members welcomed the increase in police presence in the village.
6. **Adjournment for public comments/questions: 7.55pm.**
A Member of the Public asked questions about the Speed Indicator Device (SID) currently located in the village which Cllr Chandler answered and which further detail appears at item 21.11.
The meeting reconvened at 8.10pm
7. **17.11 Finance Report:**
The Clerk presented the Income and Expenditure report along with Bank Reconciliations produced from the accounts package and the latest bank statements.
The following cheques were noted and/or presented for authorisation as per approved contracts or IAW Standing Orders:
HM Revenue & Customs (Tax & NI) £141.62
Mr R Marsh (Weed Control) £405.36
Community First (Insurance) £39.38
Southern Electric - £24.27
Collingbourne School (Sect 137 expenditure as previously agreed on 18 Mar 11) - £270.00
Mr P Gill (Salary & Expenses) 567.06 (£708.68 (-Tax & NI)).
Mr G Chandler (safety Tape) £12.11
Proposed by Cllr Cox seconded by Cllr Haverson that the report as presented be accepted and the cheques as presented be noted or authorised. **Agreed nem con**
Clerk's SCP. Members noted the increase in the Clerk's NALC SPC from 21 to 22 as per his contract.
Bank Signatory. Members agreed that Cllr Haverson be added to the list of signatories and that Cllr Risborough be removed upon his formal resignation
Action: Cllr Haverson & Clerk

8. **18.11 Planning Report:** E/11/0703/FUL - Two storey rear extension to facilitate creation of first floor accommodation at 7 Sunnyhill, Collingbourne Ducis SN8 3EP. The Clerk informed Members that the application had been withdrawn.
9. **19.11 Property Report:**
Damage to Notice Board. The Clerk reported that the notice board had been damaged the details of which had been passed to the Insurance Company who have given permission for the notice Board to be replaced. The Members agreed to suitable replacement being investigated by Cllr Cox with assistance from the Clerk and other Cllrs. **Action: Cllr Cox**
Recycling skips: Skip lorry for plastic & cardboard waste will be at Station Approach on Wednesday 17 August 2011 between 09.00am & 11.30pm. This is last time that this service will be provided. In future Wiltshire Council will run a kerbside collection for plastic & cardboard.
10. **20.11 Highway Matters:**
 Cllr Haverson reported that the repairs to Cadley Road and a section of Chick's lane/ Quickset had been carried out to a good standard. He reported that the A338 was starting to deteriorate which was exacerbated by the large HGV's. Cllr Haverson agreed to speak to Cllr Howard regarding the condition of the A338 and to report a large piece of missing kerbstone to Wiltshire Council. **Action: Cllr Haverson**
11. **21.11 General Matters:**
QE II Playing Fields Challenge. After discussion Members agreed to not take any further action.
Protecting Playing Fields Scheme. After discussion Members agreed to not take any further action.
Recreation Ground.
 Cllr Cox briefed the members on the request for use on 15 July for Archery and on 10 September for Village show. After discussion the Members agreed to waive the fees for the 10 September. Proposed by Cllr Cox seconded by Cllr Chandler. **Agreed nem con**
 However, Cllr Cox having declared a pecuniary interest in the waving of fees for 15 July the meeting was then inquarte and as a result the item was deferred to the next meeting.
 Cllr Cox briefed the Members on the latest damage to Teen Shelter. The police are aware of the damage and will monitor the area.
Community Speedwatch/SID Device. Cllr Chandler reported that the next meeting of the Community Speed Watch was 17 July and that he was looking to formalise the rostering of the volunteers. He also reported on the SID currently located in the village and the possibility of the three local Parish Councils making a collective purchase of a SID. Following discussion Members agreed that Cllr Chandler should investigate the possibility with the other local Parish Councils and be prepared to submit a grant bid to TAB in the future. Moreover Members agreed that Cllr Chandler submit a request to TAB for Wiltshire Council to purchase a Speed Gun for use by the Local Speedwatch teams. **Action: Cllr Chandler**
Allotments. Cllr Chandler reported that he had been unable to move this item forward for the time being and will report back in due course.
Village show. Members agreed that the Parish Council should have a stand at the Village Show on which Cllr Haverson agreed to lead. **Action: Cllr Haverson**
Thematic Groups. Cllr Haverson agreed to provide a synopsis of the groups on which he sits to future meetings, the Village website and the Courier. **Action: Cllr Haverson**
12. **22.11 Co-option of Councillors:** Two vacancies exist as a result of resignations and anyone interested in becoming a councillor should contact the Parish Clerk for details.
13. **Date of Next Meeting:** The date of the next meeting was confirmed as **Thursday 1 September 2011 at 7.00 pm.**

The meeting closed at 20.45pm.