

COLLINGBOURNE DUCIS PARISH COUNCIL

MINUTES OF MEETING HELD IN COLLINGBOURNE PRIMARY SCHOOL ON THURSDAY 6 JANURAY 2011 AT 7.30pm

Present: Cllr M Cox (Chairman), Cllr G Chandler (Vice chairman), Cllr A Jones, Cllr N Williams and Cllr P Risborough.

In Attendance: Mr P Gill (Clerk), Mr M Catton, Wiltshire County Cllr C Howard, PCSOs P Royston and M Downham, and two Members of the public.

1. **Apologies:** Cllr K Pickis

Absent: Cllr B Bale.

2. **Chairman's announcements:** The Chairman drew attention to the following:
The emails that had been circulated for information including those regarding the grit bin at Sunton.

3. **Minutes of last meeting:**

The minutes of the Meeting of the Parish Council held on 4 November 2010 having been previously circulated were agreed as a true record with one amendment to the item numbering.

Proposed by Cllr Cox seconded by Cllr N Williams

Agreed nem con

40.10 Matters arising. None that do not appear on the agenda.

4. **Declarations of Interest:** None declared.

5. **41.10 Policing Issues:**

PCSO Royston reported that on or about 27 December there had been 3 burglaries and one attempted during which various electrical items had been stolen. Investigations are ongoing. PCSO Royston then answered questions regarding the burglaries and possible suspects.

Cllr Chandler then informed Members that the Speed Watch Scheme was stalled awaiting information regarding the results of a traffic survey carried out in Collingbourne Kingston. The information is required before training of volunteers can take place. Wilts Councillor Howard agreed to follow up on the survey results and the Chairman agreed to raise to TAB the issue of the non deployment of Speed Indicator Devices in those areas that have a Speed Watch Scheme running. **Action: Cllr Cox & Wilts Cllr Howard**

6. **Adjournment for public comments/questions: 7.40pm.**

No questions were asked at this point however comments were made regarding the grit bins at Sunton and the self help that had taken place in another area of the village regarding the salt/grit.

The meeting reconvened at 7.43pm

7. **42.10 Finance Report:**

The Clerk presented the Income and Expenditure report along with Bank Reconciliations produced from the accounts package and the latest bank statements.

The following cheques were noted and/or presented for authorisation as per approved contracts or IAW Standing Orders:

CD & Everleigh Link (Donation) £200.00

Bawden Ltd (Grass Cutting IV 7404) £476.76

R Marsh (Teen Shelter repair) £105.75

RBL (Wreath) £16.00

Mr J Halfon (Litter Contract – Nov) - £180.00

R Marsh (Knapp Play Area Repair) - £29.38

Bawden Ltd (IV7498) £476.76

Southern Electric £30.94

Mr J Halfon (litter Contract) – Dec - £180

Clerks Salary & Expenses. £953.41

Proposed by Cllr Risborough seconded by Cllr Williams that the report as presented be accepted and the cheques as presented be noted or authorised.

Agreed nem con

Account Signatories. After a verbal brief by the Clerk Members agreed to remove all existing signatories of the Scottish Widows Account, less Cllr M Cox and to add Cllr N Williams and Cllr P Risborough.
Proposed by Cllr Cox seconded by Cllr Jones. **Agreed nem con**
Action: Clerk

Sect 137. Members noted the increase of the appropriate sum under Sect 137 of LAGA 1972 from £6.25 to £6.44.

FY 11/12. The Chairman presented the draft budget which after detailed scrutiny was accepted. It was then agreed that the Precept for FY 11/12 be set at £17,254.00 in line with the Retail Price Index measure for September 2010 in accordance with normal Government practice.
Proposed by Cllr Cox seconded by Cllr Risborough. **Agreed nem con**
Action: Clerk

8. **43.10 Planning Report:** Cllr Williams presented the planning report
E/10/1523/FUL. Single storey conservatory and dormer window at Rook Cottage 10 Church Street Collingbourne Ducis Marlborough SN8 3E1 Applicants: Mr & Mrs Mason. The Members noted that this application had been received late from Wilts Council and as a result the application had been passed without the Parish Council having an opportunity to comment. Cllr Williams agreed to speak to the Planning Officers at Wilts Council Planning regarding this matter. **Action: Cllr Williams**
E/10/1680/FUL. Conversion of garage to ancillary residential accommodation, ground floor and first floor extension at Brook House Sunton Collingbourne Ducis Marlborough SN8 3DZ Applicants: Mr & Mrs Johnson. Having considered the application the Members agreed that a condition to cut back the hedge on the Sunton/Cadley Road to the original highway boundary line in the area of the speed humps should be recommended and to defer to the decision of the Planning Officers at Wilts Council
Proposed by Cllr Williams, seconded by Cllr Jones that the report be accepted. **Agreed nem con**
Action: Clerk

9. **44.10 Property Report:**
Footpaths.
Having consider a letter from Village Hall Trust regarding the pavement between the School and Village Hall entrances onto Chicks Lane the Members agreed that the Chairman and Clerk should draft a reply indicating that the Parish Council note the concerns raised by the Trust and now considers the matter closed. Members noted that the land both on which the school is built and in front of the school is private property, as are the lamp standards and their underground supply wiring, which is connected directly to a switchboard in the school. The footpath from the school to Gilberts Piece is not a public right of way and there is no public right of way across the school grounds to it (the full list of rights of way in the parish is available on the parish website and also on the village hall notice boards). In view of this, Members were unclear as to what exactly the Village Hall Trust was requesting of them as the Parish Council has no powers over such private property. Members were, however, aware that the Head Teacher is willing to co-operate with the Village Hall for special events and can arrange for the lighting to be turned on if requested with the costs involved being invoiced to the Village Hall Trust. Regarding the new footpath, this had been provided to give a safe path adjacent to the highway from the village hall entrance on Chicks Lane to the existing footpath at the school and had utilized existing public street lighting. The Wiltshire Highways Department had approved the scheme as safe and in general the project has been welcomed by parishioners as an improvement. The Members have no wish (or indeed grounds) to object in any way should the Village Hall Trust want to provide an access across its own land directly onto the new footpath if they consider safety on their own land needs to be improved. **Action: Cllr Cox & Clerk**

Play Areas.

Having considered the future of the ownership of Saxon Rise and Saunders Meadow play areas Members noted that the matter had stalled and the Chairman and Wilts Cllr Howard agreed to chase it up with the Officers at Wilts Council. **Action: Cllr Cox & Wilts Cllr Howard**

RoSPA Report

The minor work required to the skateboard equipment can only be carried out in dry weather as it involves filling a small gap with mastic. The risk has been identified as low, so the work will be carried out as soon as weather permits.

The chairman apologised that he had not had a chance to speak to Court Farm about the short length of barbed wire but will do so shortly.

Open Spaces Study.

The Chairman reported that the action still rests with him.

Action: Cllr Cox

Recycling skips: Skip lorry for plastic & cardboard waste will be at Station Approach n at Everleigh Road on Wednesday 23 February 2011 between 10.00am & 12.30pm. Future dates have yet TBC and once known will be posted on www.collingbourne-ducis.com.

10. **45.109 Highway Matters:**

WC Parish Steward Scheme. The Steward will now operate on a “find & fix” basis; in the meantime villagers should inform Wiltshire Council as soon as possible of any work needed in the parish via CLARENCE on 0800 232323 or email clarence@wiltshire.gov.uk.

Grit Bin at Sunton. Cllr Chandler briefed the Members on the situation regarding the missing grit bin at Sunton which in essence is that the bin was removed some 4 years ago during the works to install a pavement on Cadley Road adjacent to the West Farm boundary wall but the bin was never replaced. Wilts Cllr Howard has the matter in hand and will report back in due course. Moreover, no new salt bins will be provided by Wiltshire Council other than the four allocated at the last Area Board meeting (none in this parish). If the Parish Council or residents wish to purchase their own bins and fill them from the one ton bags of salt/grit to be supplied by Wiltshire Council this should be possible. However, a storage location and internal Parish distribution system would need to be put in place to ensure that the salt/grit was deployed effectively and efficiently to the neediest locations and it was agreed to follow this up before the next meeting.

Action: Cllr Chandler & Wilts Cllr Howard

11. **46.10 General Matters:**

30MPH Stickers. The Clerk reminded Cllr Chandler that payment for the latest batch of stickers is still awaited.

Action: Cllr Chandler

12. **47.10 Co-option of Councillors:** Having met the statutory (LGA 1972 Sect 79 & 80) eligibility requirements Martin Catton was co-opted as a Member of the Council. Cllr Catton signed the Declaration of Acceptance of Office (LGA 1972 Sect 83). Three vacancies exist as a result of the resignations and anyone interested in becoming a councillor should contact the Parish Clerk for details.

13. **Date of Next Meeting:** The date of the next meeting was confirmed as 3rd March 2011 at 7.30 pm. The meeting closed at 21.05pm.

Signed:

Chairman: