

COLLINGBOURNE DUCIS PARISH COUNCIL

MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 6TH APRIL 2006.

Present: Cllr.P Shields (Chairman)

Cllrs C Carter, G Chandler, P Cogdell, C Price, J Robinson, A Still, N Whinton (after co-option) and two members of the public.

1. **Apologies:** Cllr M Cox and Mrs M Allcorn (Clerk)
2. **Casual Vacancy:** Mrs Nicola Whinton was co-opted as a member of the council to replace Cllr Jason Robinson. Proposed by Cllr Shields seconded by Cllr Robinson. Agreed nem con. The Chairman welcomed Cllr Whinton who agreed to serve on the Property and Planning Committees. Cllr Whinton signed the Declaration of Acceptance of Office and was given a form for registration of members' interests for completion and return to the Chairman.
3. **Chairman's announcements:**
 - Kennet Recycling:** The garden waste collection service will be district wide from April 2006. Cost of £26 p.a. for a bin which will be collected fortnightly.
 - Former School Buildings:** These have now been sold by County, and the new owner will be presenting revised plans for the re-development in the near future.
 - Notice:** The Chairman gave notice that he will not be seeking re-election to the Chair at the May Annual Meeting as he will be leaving the village in the next few months.
4. **Minutes of the last meeting held on 2 March 2006:**

The minutes were agreed as a true record. Proposed by Cllr Still seconded by Cllr Robinson. Agreed nem con.

19.06 Matters arising: None.
5. **Declarations of interest:** Cllr Chandler declared an interest in Agenda item 8- Collingbourne Cricket Club request for donation.
6. **20.06 Policing Issues:** Cllr Cogdell had no report as there had been no further meeting of the Liason Committee. The Chairman advised Council that he had received a report from Mr Rodney Haverson on the Wiltshire and Swindon Neighbourhood Watch Association Inaugural AGM which he had attended with Mr Julian Price as representatives from this village. It was announced that Tidworth was selected for a trial of the new 'Neighbourhood Policing Teams' with two Community Support Officers (CSO's) starting in May. Disappointingly the Rural Parishes would not be included. Councillors expressed concern at the lack of police interest and attention to events in the Parish when reported incidents have not been followed up.

7. **Adjournment for public comments/questions:** 7.48 p.m. A member of the public raised concerns at the closure of the public footpath to the West of the Bourne adjoining Chicks Lane. Cllr. Price advised that she had been made aware of the position and that the measure was temporary whilst essential repairs were carried out on behalf of a resident who had rights of vehicular access to their property along some metres of this path. District Councillor Still reported that action could now be taken by Kennett against residents putting refuse out in advance of collection day, and that refuse for collection should be put out by 7am. on the day of collection. He also reported that Traffic Wardens would become operative in Ludgershall and Tidworth in the near future.

The meeting re-convened at 8.00pm.

8. **21.06 Finance Committee Report.**

Councillor J.W.Robinson presented the finance committee report for March 2006.

Appointment of Internal Auditor – Councillor Robinson said that no local volunteers had come forward to be the Council’s Internal Auditor. Councillor Robinson presented a letter from Paul Reynolds of Fair Account offering his services as Internal Auditor at a fee of £125.00. Councillor Robinson summarised Mr Reynold’s experience, qualifications and services offered. After some discussion Councillor Price said that she would contact Chris Patrick and Councillor Still said that he would contact Basil Frost to ascertain whether either would be prepared to undertake the task.

Litter Patrol – Councillor Robinson reported that the annual contract with Tidworth Trust was still under discussion between Councillor Shields, Councillor Cox and Tidworth Trust. It was agreed that the Finance Committee should deal with this matter when discussions had been completed.

Requests for Donations – The following requests were approved – Collingbourne Ducis & Everleigh PCC £75.00. Dragonflies Pre School £75.00 and Wiltshire Air Ambulance £200.00. It was agreed to make a donation of £50.00 to St. John Ambulance. It was agreed not to make a donation to Wilts Bobby Van. It was agreed to defer the application from the Collingbourne Cricket Club until after the Chairman of the Council had met the Chairman of the Cricket Club to discuss this matter.

Review of Clerk’s salary and conditions of service – Councillor Robinson reported that he and the Chairman of the Council would meet on Thursday 13th April to finalise the Council’s proposals and would then present them to the Clerk before submitting them to the Council for approval at the May meeting. The following cheques were authorised:-

Tidworth Trust £170.00, KDC £555.19 and £740.25 and Clerk’s quarterly salary £727.09 and expenses £123.15.

Financial statement for March 2006 – Councillor Robinson presented the financial statement for March 2006. There were no questions.

22.06 Planning Committee Report.

Cllr Price presented the report for March 2006. To be displayed upon the notice board.

23.06 Property Committee Report.

Given the absence on business of the Chair of the Committee, Cllr Shields reported that regretfully the Property Committee had been unable to meet during the past month as members had either been away at intervals or had other commitments. There was a growing list of items needing consideration and/or approval and Cllr Shields undertook to liaise with Cllr Cox on his return with regard to the agenda of a Property Committee meeting to be held as soon as feasible.

The County Lengthsman will be in Ducis Tuesday 2nd and Wednesday 3rd May. One of the newly refurbished benches of the Recreation Ground has again been vandalised as well as one on the Knapp.

9. 24.06 Highway Matters

Cllr Shields reported that we have still heard nothing further from County following the February meeting, although Mr. Andrew Wyatt had confirmed that there was still approx. £20K available for improvements/ traffic calming from the Station Road sale proceeds.

The Annual Highways meeting for Kennet Parishes will be held by County Highways Partnership on Tuesday May 9th at the Bouverie Hall, Pewsey at 2pm. Two Councillors need to attend.

- 10. Date of next meeting:** 4th May 2006 at 7.00pm. Annual Parish Meeting to be followed by the Annual Meeting of the Parish Council.