

COLLINGBOURNE DUCIS PARISH COUNCIL

MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 5th APRIL 2007

Present: Cllr M Cox (Chairman)
Cllrs P Carter, P Cogdell, C Price, J Robinson, A Still
and one member of the public

1. **Apologies:** County Cllr R Hall, Cllrs G Chandler, B Bale, A Weeks and N Whinton.
2. **Chairman's announcements:**
Proposed Local Government Re-organisation in Wiltshire: Wiltshire County Council's application for unitary status has been selected by the Secretary of State for Communities and Local Government as one of those to be put forward for assessment.
WCC Annual Area Highways Presentation: This will take place at Kennet Valley Hall, Lockeridge on 10th May at 14.00 hrs. Members to inform the Clerk if they wish to attend.
3. **Minutes of the last meeting:**
The Minutes of the meeting held on 1st March 2007 were agreed as a true record.
Proposed by Cllr Cogdell seconded by Cllr Carter. Vote 5 for 1 abstention. Carried.
18.07 Matters arising: Report of SECKAF meeting held on 5th March 2007:
There was no report as Cllr Whinton was not present.
4. **Declarations of Interest:** None.
5. **19.07 Policing Issues:**
There was no report as PC Randle was not present.
6. **Adjournment for public comments/questions 7.40 pm.**
A member of the public expressed concern about Public Path No 2 from Cadley up to Herridge (Oxford Street) which has been ploughed up. Cllr Cox will investigate.

The meeting reconvened at 7.47 pm.
7. **20.07 Finance Committee Report:**
Cllr Robinson presented the Financial Report for March 2007.
Request for donation: The Clerk has ascertained that Dragonflies Pre-school is a registered charity run by parents and volunteers with four paid staff. It was agreed to make a donation of £75 towards a sensory garden project.
Proposed by Cllr Robinson seconded by Cllr Price. Vote 5 for 1 against. Carried.
Review of Clerk's salary and conditions of service: The NALC salary scale for Parish Clerk's is still being negotiated for the coming financial year, therefore the review was deferred until the revised scale is received. The Clerk having indicated her agreement, her revised Contract of Employment and Job Description was approved.
Proposed by Cllr Cox seconded by Cllr Robinson. Agreed nem con.
Cheques for authorisation:
Kennet District Council £1410 (Grounds maintenance 3rd and 4th quarters 2006/7).
Parish Clerk's quarterly salary £748.48 and expenses £159.78 (4th quarter 2006/7).
Proposed by Cllr Robinson seconded by Cllr Carter. Agreed nem con.

21.07 Planning Committee Report:
Cllr Price presented the report for March 2007. Copy attached. To be displayed upon the noticeboard and the parish website: www.collingbourne-ducis.com.
The minutes of the Planning Meeting held on 10th March 2007 were approved by members of the Planning Committee and signed by Cllr Price.
Proposed by Cllr Price seconded by Cllr Robinson agreed nem con.
- 22.07 Property Committee Report:**
Recreation ground – dog fouling: After discussion it was agreed that it was unenforceable to ban dogs from the recreation ground. Labels to be placed on the existing refuse bins

indicating that they are not to be used for dog excrement. The refuse bin from the far end of the recreation ground to be moved to the village hall end. This matter is to be regularly brought to public attention via the Courier.

Bus Shelter: In Cllr Chandler's absence the Clerk reported that one quotation has already been received. Two further quotations are awaited. Cllr Chandler to continue to research prices and funding which might be obtained.

Knapp Close Playpark: The signed licence agreement has now been received.

Litter patrol: Cllr Cox reported that there are enough hours in hand to cover the litter patrol until the end of April. The renewal of the annual contract with Tidworth Trust will be discussed by the new council at its May meeting.

8. **23.07 Highway matters:** Cllr Robinson to draft a letter to WCC drawing their attention to the large number of potholes in the major roads through the parish.
Clarence's telephone number to be displayed on the noticeboard and website.
9. **24.07 General matters:**

Health and Safety – Burial Ground: A letter drawing attention to concerns about memorial safety has been received from the Department for Constitutional Affairs. It was agreed that when the stonemason is repairing the War Memorial he be requested to check the gravestones.

Vote of thanks to outgoing Councillors: Cllr Cox proposed a vote of thanks to all Councillors who will not be standing for re-election. Cllr Still has given nearly twenty years as both a District and Parish councillor, part of which was as Chair of the PC. Cllr Price was thanked for her eight years of service most of which were spent chairing the Planning Committee. Cllr Robinson has given eight years of service the latter six as Chair of the Finance Committee and the last year as PC Vice Chair. Cllr Carter and Cllr Cogdell have each been members of the council for eight years. Cllrs Stone and Weeks will also not be standing for re-election.
Proposed by Cllr Cox seconded by Cllr Robinson. Agreed nem con.
10. **Date of next meeting:** 10th May 2007 at 7.00 pm.
Annual Parish Meeting to be followed by **Annual Meeting of the Parish Council.**

The meeting closed at 8.40 pm.