

2009 to coincide with the European Parliamentary Elections which seems sensible. The DCLG has also suggested that Town and Parish Council elections should take place in 2009 instead of 2013.

I am very interested in the subject of reducing HGV traffic through the Collingbournes. I have now been appointed as a member of a Joint Working Group for Tidworth and Marlborough which will, I hope, be able to move this matter forward.

In reply to a question from a member of the public the chairman confirmed that the funding for the Casual Play Space Project was not coming from the Precept but from Sect 106 monies. However, the cost of the small amount electricity that will be required to illuminate the inside of the shelter will be met from the Precept.

Replying to a further question the Chairman confirmed that the Police were now in a position to mount speed checks on the A338 in the village environs. Moreover, the Members agreed to put this matter on the next agenda and to ask the police to give a specific report on the speed check situation.

The meeting reconvened at 8.10 pm

8. **43.08 Finance Report:**

The Clerk presented the Income and Expenditure report for May along with Bank Reconciliations produced from the accounts package and the latest bank statements.

The following cheques had been issued since the last meeting

1023 - A4 Hire Ltd (Teen shelter - Mini Digger Hire) - £ 146.88

1024 - Pudsey Diamond Engineering Ltd (Teen Shelter – Feeder Pillar) - £886.01

1025 - AG&G Timber Ltd (Teen Shelter - Shelter) - £1200.00.

1026 - Bawden Ltd (Grass Cutting April 08) £476.76

1027 - W Mundy & Sons (Teen Shelter – Concrete & Mixer)) - £55.00

The following cheques were presented for authorisation:

1028 - Landmarc (Court Farm ROW rent) - £ 30.00

1029 - Gillet & Johnston (Church clock servicing IAW Sect 2 of PC Act 1957) - £ 192.70.

1030 – Mr M Cox (Teen shelter expenditure) - £51.78.

Proposed by Cllr Chandler and seconded by Cllr A Jones that the report as presented be accepted and the cheques as presented be noted and authorized. Agreed 1 Abstention

Cllr. Chandler noted the invoice for the two bus shelters installed earlier this year had not yet received. It was agreed to chase this with the suppliers.

Action: Cllr. Chandler and Clerk

Grants: Having considered the previously circulated Policy & Procedures draft submitted by the Clerk the Members agreed that it be included in the Councils Financial Standing Orders.

Proposed by Cllr Cox seconded by Cllr Bale Agreed nem con

**Action: Chairman to insert into Financial Standing Orders
Clerk to post a copy on Notice Board**

106 Monies Pt 2: Having received an update from the Chairman the Members agreed that he should redraft it to include comments offered by KDC Cllr Howard and then circulate it to the Members.

Proposed by Cllr Williams and seconded by Cllr Jones. Agreed nem con **Action:**
Chairman

Bank Accounts: Having considered varying the signing mandates the Members agreed that Mr J Dowsett should be removed and Cllr Bale should be added.

Proposed by Cllr Chandler and seconded by Cllr Risborough. Agreed one Abstention
Action: Clerk

9. **44.08 Planning Report.**

Cllr Whinton reported on the Planning Committee meeting held on 22 May 2008 and presented the planning report (copy attached, and displayed on the notice board). Having heard the report Members made no comment.

Proposed by Cllr A Jones and seconded by Cllr Rossiter that the report as presented be accepted. Agreed nem con

10. **45.08 Property Report:**

Grass Cutting Contract: The Chairman and Cllr Bale briefed Members on their discussions with the contractor regarding the Council's concerns with the delivery of the contract to date and the growing realisation that KDC were cutting some areas in the village on behalf of WCC Highways. Members agreed that a working group, consisting of Cllrs Bale, Williams with Cllr Cox as scribe, was to revisit the contract and to conduct a formal review with the contractor and report back to the Members at the July PC meeting.

Moreover, the Members directed the Clerk to write to the contractor to inform them that the Council has concerns with the standard of their service delivery.

Proposed by Cllr Cox and seconded by Cllr Williams.

Agreed nem con

Action: Working Group & Clerk

Great Mere: Having considered the grass cutting requirement and a request to meet the insurance costs from the Great Mere Conservation Group the Members agreed to authorise 5 extra cuts at a cost not to exceed £24.00 + VAT per cut and agreed to meet insurance costs of £226.54 IAW Sect 19(3)(a) of the LGA (Miscellaneous Provisions) 1976.

Proposed by Cllr Chandler seconded by Cllr Whinton

Agreed 2 Abstentions

Burial Ground: Having considered the contractor's method statement the Members agreed to accept it and that the work should be carried out in September. The grass cutting working group to liaise with the contractor throughout in view of the sensitivity of this work. Members also agreed to authorise Bawden's quote (GEMQ-0177) for 4 extra cuts per year at a cost not to exceed 128.00+VAT IAW Local Authorities Cemeteries Order 1977, SI 1977/204, Art 4(1).

Proposed by Cllr Cox and seconded by Cllr Bale

Agreed nem con

Action: Grass Cutting Contract Working Group

Recreation Ground: Members considered both the previously circulated revision of the Conditions of Use and "Plain English" version of the Byelaws as drafted by the Chairman. Members then agreed to accept the Conditions of Use with paragraph 1 amended to read "No organisation shall have exclusive use of the entire Recreation Ground or any part without prior Parish Council agreement". After discussion, Members agreed the Chairman's "Plain English" version of the Byelaws needed some more work and then directed the Clerk to investigate in the meantime the process for submitting amendments to the Byelaws.

Proposed by Cllr Risborough and seconded by Cllr Williams

Agreed nem con

Action: Chairman & Clerk

Cllr Chandler reported that the necessary paperwork for the use of the recreation ground by the cricket club for a firework display on 21st June had been sent to Kennet as required by Law. He also confirmed that insurance for the event had been arranged – the Chairman asked that the Clerk has sight of the insurance in good time before the event.

Action: Cllr Chandler

Casual Play Space Project: The Chairman gave an update in which he outlined the progress to date including the connection of the electricity supply to the feeder pillar. He reported on a conversation with a Collingbourne Kingston resident who keeps a horse in the adjacent field: she had noted that the working group had suggested a double fence between her horse's field and the recreation ground and that the farmer had indicated he may be able to help install this. However, she requested that the fence was along the tree line some 3 metres inside the recreation ground. Members felt this distance was unacceptably large and also were unconvinced the fence was required, preferring instead to keep the situation regarding rubbish being thrown into the field under review for the time being. Cllr Cox agreed to consult with the farmer meantime. Cllr Rossiter having declared an interest the Chairman then outlined the next phase and undertook to write a specification for the tarmac area which was suitable for obtaining tenders for the work so that a contractor could be chosen. He also requested that funding authority for this phase be delegated to the F & P Committee for the period 4th July & 3rd September 2008. Members agreed to the delegation IAW with Sect 101(a) of LGA 1972.

Proposed by Cllr Cox and seconded by Cllr Whinton.

Agreed one Abstention

Saunders Meadow: Cllr Jones reported that the site was at a standstill. KDC Howard agreed to chase the relevant KDC Officer.

Recycling skips: Skips for plastic & cardboard waste will be at Everleigh Road on Wednesday 18th June between 10.00am & 12.30pm. A full list of dates and locations can be found at <http://www.collingbourne-ducis.com/>

11. **46.08 Highway Matters:**

WCC Parish Steward Scheme: The dates of the next visit were confirmed as 10 June & 7 July. Cllr Bale to be notified of any work needed in the parish as soon as possible. Cllr Chandler commented on the good service recently delivered by the WCC “Clarence” reporting system regarding stolen storm drain covers.

12. **47.08 General Matters:**

Litter bins: Cllr Chandler opened a discussion on the need for extra litter bins at the end of which the Members agreed that Cllr Chandler order 4 new bins at a cost not to exceed £1,000.00 + VAT IAW Sect 5 of the Litter Act 1983.

Proposed by Cllr Chandler and seconded by Cllr Jones.

Agreed nem con

Action: Cllr Chandler

Bus Shelter, Bottom of Knapp Hill: After a short discussion Member agreed that Cllr Chandler investigate a replacement and report back to the Council at the next meeting. The Clerk was directed to follow up the signage and bill for the new bus shelters on the A338.

Action: Cllr Chandler

BT Payphone removal: Although no comments were received from the public the Members agreed that the Council should write to BT to express their dissatisfaction at the possible removal of the Payphone.

Proposed by Cllr Cox and seconded by Cllr Pickis.

Action: Clerk

Website: Having been briefed by the Chairman the Members agreed to authorise the purchase of the latest version of the Dreamweaver Package at a cost not to exceed £139.00 + VAT IAW Sect 111(1) of the LGA 1972.

Proposed by Cllr Cox and seconded by Cllr Rossiter.

Agreed nem con

Action: Chairman

Councillors Chandler and Jones left the meeting at 9.20pm

RAP: The Chairman gave an update including the collaboration of the village school with other schools in the area. After a short discussion on how to take part Members agreed to ask TDT to arrange for the Litter picker to conduct extra picks to include Cadley Road and Chicks Lane during the RAP week. The Brownies and Beavers hope to do a sweep of the Recreation Ground during the RAP week.

Action: Clerk

Church Fete: Having considered having a PC Stall Members agreed to have a stall which Cllr Pickis volunteered to organise.

Action: Cllr Pickis

13. **Date of Next Meeting:** Was confirmed as 3rd July 2008 at 7.30 pm at the Village Hall.

The meeting closed at 9.30pm