

**COLLINGBOURNE DUCIS PARISH COUNCIL**

**MINUTES OF MEETING HELD IN COLLINGBOURNE PRIMARY SCHOOL  
ON THURSDAY 5 JANUARY 2012 AT 7.30pm**

**Present:** Cllr M Cox (Chairman), Cllr G Chandler (Vice chairman), Cllr A Ahl, Cllr R Haverson, Cllr M Catton, Cllr N Williams,

**In Attendance:** Mr P Gill (Clerk), and PC M Bayliss and 9 Members of the Public

1. **Apologies:** and Cllr K Pickis and Wiltshire County Cllr C Howard

**Absent:** Nil

2. **Chairman's announcements:** The Chairman announced the following:

The Localism Act 2011 item in the December edition of the WALC Newsletter should be read by Councillors.

The next CASC meeting is planned for am on 17 January 2012.

The next TAB meeting is planned for the evening of 16 January 2012 in Wellington Academy.

3. **Minutes of last meeting:**

The minutes of the Meeting of the Parish Council held on 3 November 2011 having been previously circulated were agreed as a true record.

Proposed by Cllr Ahl seconded by Cllr Catton

**Agreed nem con**

**44.11 Matters arising.**

**Item 36.11. Refuse Collection.** Although a reply has been received from Wiltshire Council the item remains unresolved and Wilts Councillor C Howard was requested to follow the item up with the Officers at Wiltshire Council.

**Action: Cllr Haverson and Wilts Cllr C Howard**

**Item 40.11. Notice Board.** The problem continues but it might be best resolved by self help. However, the Chairman will monitor the situation.

**Action: Chairman**

**Item 40.11. Play Equipment.** The Clerk informed Members that the repairs will be carried out once the weather is suitable and parts are available.

**Action: Clerk**

**Item 40.11 Highway Matters.** The Members noted that "Blue Marks" had appeared on the ground in the area of the traffic calming measure in Cadley road which may be the precursor to the work starting.

4. **Declarations of Interest:** None Declared.

5. **45.11 Policing Issues:** PC M Bayliss reported on the recorded crimes that had taken place over the last two months the most significant of which were a hit and run collision in the Village Hall car park, 3 vehicle RTC and an identified MC Rider not wearing a helmet.

The Chairman thanked PC Bayliss for attending.

6. **Adjournment for public comments/questions: 7.40pm.**

A member of the public asked questions regarding the booking and priority of use of the Recreation Ground along with the policy and priorities for booking of the Recreation Ground, Tenancy Agreements and Hire Fees. The Chairman replied that questions asked would be dealt with latter in the agenda.

**The meeting reconvened at 7.45pm**

7. **46.11 Finance Report:**

The Clerk presented the Income and Expenditure report along with Bank Reconciliations produced from the accounts package and the latest bank statements.

The following cheques were noted and/or presented for authorisation as per approved contracts or IAW Standing Orders:

Mr P Gill (Salary & Expenses Nov – Dec less Tax) £573.28

HM Revenue & Customs (Tax) £143.20

Southern Electric (Recreation Ground) £ 31.20

**Proposed by Cllr Cox seconded by Cllr Chandler that the report as presented be accepted and the cheques as presented be noted or authorised.**

**Agreed nem con**

**Play equipment.** Cllr Ahl confirmed that he is still working towards producing a bid for submission to TAB and Members agreed that the bid should be submitted to TAB at its April 12 meeting.

**Action: Cllr Ahl**

**Recreation Ground:** Shortly after starting to review the hire fees Cllr Chandler declared an interest as a member of the Cricket Club. Following further consideration Members agreed that a Working Group be set up to further consider the review of hire fees in detail and that recreation ground users be invited to present their views. The Working Group is to consist of those Members available to participate and who have no prejudicial interests.

**Action: Chairman & Working Group Members**

**FY 12/13 Budget & Precept.** The Chairman presented the previously circulated draft budget which after detailed scrutiny was accepted. It was then agreed that the Precept for FY 12/13 be set at £17,254.00 which is a rise of 1% and 4% below the Retail Price Index measure for September 2011 which is the normally the figure used in accordance with normal Government practice.

Proposed by Cllr Ahl seconded by Cllr Chandler

**Agreed nem con**

**Action: Clerk**

8. **47.11 Property Report.**

**Recreation Ground.** After Cllr Chandler declared an interest as a Member of the Cricket Club and Members having considered a letter from the Cricket Club regarding its use of the recreation ground it became clear that there was a requirement to review in detail the policy and priorities for bookings, the Tenancy Agreements and the Conditions of Use and to that end the Members agreed that a Working Group be set up to further consider the reviews and that recreation ground users be invited to present their views. The Working Group is to consist of those Members available to participate and who have no prejudicial interests. It was further agreed that this Working Group and the one set up to review hire fees should combine where appropriate to conduct the various reviews.

**Action: Chairman & Working Group Members**

9. **48.11 Planning Report:** The Chairman presented the planning report.

E/2011/1557/LBC. Replacement of casement window in C20 north wing extension at: Chestnuts House 55 High Street Collingbourne Ducis Marlborough Wiltshire SN8 3EQ. Having considered the application Members agreed to raise no comment and to defer to the Planning Officers at Wiltshire Council.

**Action: Clerk**

E/2011/1601/FUL & E/2011/1605/CAC. Demolition of outbuilding (former stables) and reconstruction to form outbuilding for ancillary domestic use. Replacement of boundary gate with wall to match in height and appearance at The Old Rectory, Collingbourne Ducis. Having considered the application Members agreed to raise no comment and to defer to the Planning Officers at Wiltshire Council.

**Action: Clerk**

E/2011/1672/FUL. Proposed rear extension and alterations, replacement and modified window openings, replacement garage and alterations to external landscaping at 7 Sunny Hill Collingbourne Ducis Marlborough Wiltshire SN8 3EP. Having considered the application and given the very narrow roads limited parking areas in the vicinity of the application Members raised a very strong concern regarding the volume of site traffic in the area at any one time, and the possible restriction of free access and egress of residential, emergency and service traffic during both working and non working hours. Members also raised a concern that the application, being of a fairly large scale, might not be in keeping with the surrounding dwellings if not handled carefully.

**Action: Clerk**

E/2011/1750/S73. Application for Variation of Condition 8 of planning application E/2011/1113/FUL (plans) to allow minor alterations to approved plans consisting of creation of cellar; extension to dining room area and additional window; revised porch canopy; relocation of first floor window on western elevation. Herridge Racing Stables Herridge Collingbourne Ducis Wiltshire SN8 3EG. Having considered the application Members agreed to raise no comment and to defer to the Planning Officers at Wiltshire Council.

**Action: Clerk**

**Neighbourhood Planning Regulations.** Members noted the consultation but agreed that no further action was required at this time.

10. **49.11 Highway Matters:**

Cllr Haverson reported that he had not been advised of any new issues. He has delayed an update on the Refuse Collection issue (Wheelie Bins) issue - see item 44.11 of these minutes. He noted that some bins were put out well ahead of collection and some remained out for several days. He had contacted Graham Axtal of Wilts Council Highways regarding the holes left by the removal of the "Cats Eyes" on the

Ludgershall Road and had received a response that indicated that rules are greater than common sense. However, they will keep an eye on the size and condition of the holes. **Action: Cllr Haverson**

11. **50.11 General Matters:**

**Diamond Jubilee.** Cllr Cox reported that the bid had been submitted to TAB for consideration at its January meeting. He also reported that although some outline planning had taken place it was not possible to plan further until the success or otherwise of the grant application is known. **Action: Cllr Cox**

**Thematic Groups.** Cllr Haverson reported that the Communications Group which he chairs has not met since the last PC meeting but he hopes to have a meeting in early February. The Community Area Safety Committee is due to meet on Tuesday 17 January and he will attend as the Tidworth Community Area NHW coordinator. The next meeting of the Health & Social Care Group is due to be held on Thursday 19 January which he will attend. **Action: Cllr Haverson**

**Allotments.** Cllr Chandler reported that he had made contact with the Allotments Regeneration Initiative had is now awaiting a call from a Mentor who should be able to advise on the best way forward. **Action: Cllr Chandler**

**Vitalise.** Having considered a request for a grant from Vitalise (essential breaks for disabled people and carers) Members agreed not to make a grant.

**Dog Control Orders.** Having considered the consultation from Wilts Council Members agreed that no further action was required at this time.

**Broadband.** Having considered DEFRA fund & Vodafone test opportunities Members noted that neighbouring Villages were trying to explore these opportunities and supported them in their efforts.

**Winter Salt Storage Bin.** Members having considered request from a resident of Gilberts Piece to supply a purpose made lockable storage bin to be located in the vicinity of Gilberts Piece and Scrubs Lane agreed not acquiesce to the request given the current financial climate.

**Old Collingbourne –Ludgershall Railway.** Having considered a request from a parishioner that the Parish Council purchase specialised maintenance tools to be used by the parishioner to help maintain the old Collingbourne-Ludgershall Railway line “Footpath” Members agreed not acquiesce to the request given the current financial climate and possible H&S implications.

12. **51.11 Co-option of Councillors:**

There are now four vacancies as a result of resignations and anyone interested in becoming a councillor should contact the Parish Clerk for details.

13. **Date of Next Meeting:** The date of the next meeting was confirmed as **1 March** 2012 at 7.30 pm. The meeting closed at. 21.25pm

Signed:

Chairman: