

COLLINGBOURNE DUCIS PARISH COUNCIL

MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 4 SEPTEMBER 2008

Present: Cllr M Cox (Chairman), A Jones, K Pickis, P Risborough & N Williams.

In Attendance: Mr P Gill Clerk, County Cllr R Hall, Dist Cllr C Howard,
and two members of the public.

1. **Apologies:** Cllr N Whinton, Cllr G Chandler, Cllr K Rossiter, Cllr B Bale, Cllr S Gilford and Sgt M Freeman.
2. **Chairman's announcements:**
Community First AGM to be held at the Devizes Corn Exchange on Wednesday 8 October.
The Chairman has written to Test Valley Borough Council outlining the concerns regarding the traffic issues surrounding the Tesco Andover site.
Invitation to the Tree Warden Scheme Event on Monday 6 October at Dinton Village Hall.
Cllr S Gilford has informed the Chairman that due the pressures of work he will have to resign from the Council. A formal letter will follow in due course.
3. **Minutes of last meeting:**
The minutes of the Meeting of the Parish Council held on 3rd July 2008 having been previously circulated were agreed as a true record.
Proposed by Cllr Risborough seconded by Cllr Pickis Agreed nem con
56.08 Matters arising – None that do not appear on the agenda.
4. **Declarations of Interest:**
5. **57.08 Policing Issues:** No report offered by Wiltshire Constabulary, however KDC Howard informed the meeting that the Tidworth Station Commander has been allocated two more Constables.
6. **Adjournment for public comments/questions:** 7.45pm

WCC Cllr Hall reported on the current status of the delegation of services to Town & Parish Councils and the possibility that Community Area Board boundaries may be revisited. However, the Council will be consulted on any proposed changes.

KDC Cllr Howard reported on the planning application for Andover Airfield which came before the Northern Planning Committee of Test Valley Borough Council on 1 September. The application was not approved by 13 votes to 11, but referred to the Planning Central Committee of Test Valley for further consideration. The concern is that if the application is approved there would be a significant increase in HGV and other traffic on the A338 through the villages. Cllr Howard having been closely involved in this matter for some time outlined the situation if the application is eventually approved as follows:

- A routeing agreement will protect the A342 through Ludgershall and the A338 up from the A303 from through traffic to and from the Airfield site, except for deliveries to Tesco stores in Wiltshire south of the M4. Tesco and their suppliers and any other tenants at the Airfield will be required to sign up to the routeing agreement and will suffer financial penalties for any breaches.
- Enforcement will be by a permanent Automatic Number Plate Recognition (ANPR) system located near Weyhill. The A303/ A338 junction south of Shipton Bellinger will be covered by a mobile system, with arrangements in place to increase this coverage if breaches occur.

If the application is approved Cllr Howard is satisfied that all possible steps have been taken to reduce the environmental damage which would be caused to the Collingbournes by additional traffic to and from the Airfield site.

A Member of the Public wanted to speak to the police on a number of issues and expressed disappointment that the Police were not in attendance. The main issue was speeding in the village which will be an agenda item at the next meeting. Obstructive parking in Cadley Road around the entrance to Saxon Rise was also mentioned.

Another member of the public expressed an interest in being co-opted on to the Council and handed in a letter to the effect. The Chair will follow this up before the next meeting.

The meeting reconvened at 8.12 pm

7. **58.08 Finance Report:**

The Clerk presented the Income and Expenditure report for May along with Bank Reconciliations produced from the accounts package and the latest bank statements.

The following cheques had been issued since the last meeting

Note cheques issued since the last meeting:

- 1044 - TDT Litter Picking 450.00
- 1045 – Bawden (Grass Cutting Jun) £476.76
- 1046 – Pudsey Diamond - £ 583.25
- 1047 – Everleigh PC – (Litter Grant refund) £100.00
- 1048 – P Drinnan (CPSP Tarmac deposit) - £ £3975.90
- 1049 – M Cox - Adobe Dreamweaver- £ 169.33.
- 1050 - Marwood Electrical (CPSP Lanterns) £385.99.
- 1051– Roland Security Co (Security locks & Keys) - £190.98
- 1052 – Bawden (Grass Cutting Jul) £476.76
- 1053 – RBS Software (Annual Maintenance) £ 88.12
- 1055 – Fishlock & Dyer (CPSP Electricians) - £264.14
- 1056 – Ludgershall Garden Centre (CPSP grass seed) £60.00
- 1057 – M Cox (CPSP electric cable) £25.07
- 1058 – P Drinnan (CPSP Tarmac & BMX) - £11,945.72

The following cheques were presented for authorisation:

- 1059 – Mazars (Auditors) - £ 358.38

Proposed by Cllr Cox, seconded by Cllr Williams that the report as presented be accepted and the cheques as presented be noted and authorised.

Agreed nem con

Action: Clerk

Credit Card: Having considered having a Parish Council credit card for the current account in view of the increasing numbers of organisations which no longer accept cheques along with the increasing use of electronic payment the Members agreed to authorise the Clerk to be the signatory and to set a spending limit of £1000.00.

Proposed by Cllr Cox, seconded by Cllr Pickis.

Agreed nem con

Action: Clerk

External Auditor's report for year ended 31.3.08: This report has been received and will be displayed on the notice board for the statutory period.

Action: Clerk

8. **59.08 Planning Report.**

In the absence of Cllr Whinton the Clerk presented the report and informed Members that the following application had been received:

K/59342/F– Change use of paddock to domestic garden at The Shepherd's House Sunton Collingbourne Ducis Marlborough Wilts SN8 3DZ. The Members agreed to defer to the decision of the KDC Planning Officers.

Action: Clerk

BT Phone Box: The Members noted the KDC Notification of objection.

Proposed by Cllr Cox and seconded by Cllr Jones that the report as presented be accepted.

Agreed nem con

Action: Clerk

9. **60.08 Property Report:**

Grass Cutting Contract: The contractor is now working to the new specification which has led to an improvement of the service delivery. However, there is some way to go yet.

Action: Working Group Members

Casual Play Space Project:

The tarmacing has been completed and all lighting is now in place as are the BMX humps.

Although the contractor chosen to lay the tarmac was not the cheapest they were considered to offer the best long term best value for money. There have been some complaints about litter and behaviour of young people which the Council will continue to monitor. The Council has been approached to take part in a low energy lighting trial which should result cost savings. Cllr Jones agreed to liaise with the Village Hall Committee regarding synchronising the time that the hall lights and the casual play space lights are switched off at night. A grant has been made available for the purchase of skateboard equipment and further funding and advice is being sought in order to provide a simple but good quality facility.

Action: Cllr Jones

Saunders Meadow: The play area is in poor condition again and work has been at a standstill for some considerable time. KDC Howard agreed to speak to the relevant Officer at KDC with a view to getting the work moving.

Recreation Ground:

The Chairman reported that "Plain English" version of the Byelaws still needs some work, but now that he has an up to date "Model" version and supporting documentation the revision of the byelaws can now be taken forward by a working consisting of Cllrs Cox, Risborough and Rossiter

Action: Working Group

Barrier Security Keys: The Chairman gave an update on recreation ground keys and requirement by the insurance company to keep tight control of the number of key holders. The Members directed the Clerk to write to the regular users to explain the reasons for the lock change and request a justification for the numbers of keys they wished to hold and to nominate their preferred key holders.

Action: Clerk

Football Teams Meeting: The Chairman gave an outline of a meeting with the Football teams regarding the user agreements. After discussion the Members agreed that for the 08/09 season village teams would be charged at the rate per match already agreed – i.e. £9.23 per game for their 16 games and non village teams charged £12.20 for their 16 games - and that revised invoices are to be raised.

Proposed by Cllr Cox and seconded by Cllr Jones

Agreed nem con

Action: Clerk

Cut Branches: It was agreed that Bawden's be requested to quote for the removal of cut branches. Proposed by Cllr Risborough and seconded by Cllr Pickis

Agreed nem con

Action: Clerk

Riverbourne Fields: The Chairman reported that £5,855.00 had been received from KDC in respect of the Sect 106 Monies that were outstanding.

Saxon Rise play area: The area is still fenced off. KDC Howard agreed to speak to the relevant Officer at KDC with a view to getting the play area opened for use.

Village Green: Having considered a letter regarding the sight line at the roundabout the Members agreed to request Bawden's to quote to trim the offending trees and shrubs.

Proposed by Cllr Cox and seconded by Cllr Jones

Agreed nem con

Action: Clerk

Recycling skips: Skips for plastic & cardboard waste will be at Everleigh on Wednesday 8th October between 10.00am & 12.30pm. A full list of dates and locations can be found at <http://www.collingbourne-ducis.com>.

10. **61.08 Highway Matters:**

WCC Parish Steward Scheme: The dates of the next visit were confirmed as 9 September. Cllr Bale to be notified of any work needed in the parish as soon as possible.

Speed Humps: Having considered a complaint regarding the safety of the speed hump in Cadley Rd close to the Sunton turning Members agreed to make this an agenda item for the next meeting. There was general agreement the current arrangement is very unsatisfactory.

11. **62.08 General Matters:**

Church Fete: Cllr Picks gave an update on the PC stand.

War Memorial: Having considered adding a missing name Members agreed that if a name was found to be missing then it is to be added to those already on the War Memorial. However, further investigation is required to confirm that a name is missing and not already included on another memorial. Cllrs Cox and Jones agreed to conduct the investigation.

Litter bins: The Chairman reported in the absence of Cllr Chandler that Fixing kits are now ordered for the litter bins, and will be delivered in the next 7-10 days.

March 2009 Meeting: Having considered moving the date of the March 2009 meeting the Members agreed to not to move the date of the meeting.

Big Tidy Up: Having considered taking part Members agreed to not take part directly but directed the Clerk to pass the flyer to the village school and other organisations.

Action: Clerk

12. **63.08 Co-option of Councillors:** No nominations were proposed. However Mrs Bel Cropton having expressed an interest it is anticipated that she will be proposed for co-option at the next meeting.

13. **Date of Next Meeting:** Was confirmed as 2nd October 2008 at 7.30 pm at the Village Hall.

The meeting closed at 9.00pm