

COLLINGBOURNE DUCIS PARISH COUNCIL

MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 4 DECEMBER 2008

Present: Cllr M Cox (Chairman), Cllr B Bale, Cllr B Crompton, Cllr G Chandler, Cllr K Rossiter
Cllr N Whinton.

In Attendance: Mr P Gill Clerk, WCC Cllr R Hall KDC Cllr C Howard.

1. **Apologies:** Cllr A Jones, Cllr K Pickis, Cllr P Risborough, Cllr N Williams, PC M Randle and Sgt M Freeman.
2. **Chairman's announcements:**
Members for WCC Standards Committee are required.
WCC Everything to Play For pamphlet (to be held by Clerk).
Electoral review of Wiltshire - Final Recommendations (to be held by Clerk for response).
Chairman reported that John Dowsett (treasurer, village hall) had recently mentioned to him that the village hall was reviewing its charges and would shortly want to negotiate its revised charges for parish council meetings. The clerk was asked to research charges at other venues so as to derive a benchmark for the discussions, bearing in mind that there are legal restrictions on venues for Council meetings.
3. **Minutes of last meeting:**
The minutes of the Meeting of the Parish Council held on 6th November 2008 having been previously circulated were agreed as a true record.
Proposed by Cllr Cox seconded by Cllr Bale. 2 Abstentions
81.08 Matters arising – None that do not appear on the agenda.
4. **Declarations of Interest:** None Declared.
5. **82.08 Policing Issues:** PC Mark Randle provided the following written report:
“Since the last meeting there have been ten calls. The most significant being 2 for separate burglaries at Gilberts Piece over the weekend 8/9th November into which investigations are ongoing. (There was another burglary in Kingston on 3/12/08). Another was from a victim of a postal lottery scam who had parted with a large sum of money over the past year in various fees to "release" their win which will never materialise. One was regarding a male who collapsed whilst out jogging and despite being airlifted to hospital sadly died. The others related to a welfare concern, a broken down vehicle, a farmer warning us he was lamping and a member of the public concerned about cows being moved across a busy road in the dark. As far as the last point is concerned I am working with the farmer and Highways to try and resolve the problem. The Neighbourhood Bulletin is growing with Rodney Haverson kindly posting hard copies around the area. We are starting preliminary work on a youth club for Collingbourne Ducis and should have some concrete news at the next PC meeting.”
The Members thanked PC Randle, in his absence, for his report.
6. **Adjournment for public comments/questions:** 7.37pm
WCC Cllr R Hall reported that Members for WCC Standards Committee are required and outlined the person specification. He explained that late cutting of grass verges earlier this season was due to the lateness of the harvest and the subsequent lack of resources. He outlined the planning process under the Unitary Authority which in the early days will mirror the current process. However, there will be a requirement for planning committee membership to have a political balance. He informed members that in his opinion the land adjoining Chicks Lane where the Parish Council is requesting a footpath be laid is almost certainly County Council land and that he

supports the Parish Council's request in the interest of public safety. Moreover he supports the repositioning of the "speed humps" in Cadley road and requested attending any site meetings.
The Members thanked WCC Cllr Hall for his report

The meeting reconvened at 7.57pm

7. **83.08 Finance Report:**

The Clerk presented the Income and Expenditure report along with Bank Reconciliations produced from the accounts package and the latest bank statements.

The following cheques had been issued since the last meeting as per approved contracts or IAW Standing Orders:

1074- Community First (BMX Humps Insurance) £143.85

1075 – Bawden Ltd (CPSP BMX Humps) £399.50

The following cheques were presented for authorisation:

1076 - Mr P Gill (Clerk's Interim Salary Increase) - £43.55

1077 - Mr P Gill (Office supplies) - £11.00

1078 – Bawden Ltd (Grass cutting Oct) - £476.76

1079 – Bawden Ltd (CPS Tree Works) – £787.25

Proposed by Cllr Crompton seconded by Cllr Rossiter that the report as presented be accepted and the cheques as presented be noted and authorised. Agreed nem con

Draft Budget & Precept Recommendation. The Chairman gave a report on the F&P Committee meeting held on the 24 November 2008 at which the F&P Committee recommended that the draft budget as circulated prior to this meeting be accepted and that the Precept for FY 09/10 be set at £16,306 in line with the Retail Price Index measure for September 2008 in accordance with normal Government practice.

Proposed by Cllr Cox seconded by Cllr Whinton

Agreed nem con
Action: Clerk

8. **84.08 Planning Report.**

Cllr Whinton presented the planning report (copy attached, and displayed on the notice board).

K/59724/F – Having considered the construction of 30mx50m horse manege surrounded by post and rail fencing at Highlands Park, Herridge SN8 3EG for Mr. P. Helme Members agreed to make no comment. **Action: Clerk**

K/59763/F – Having considered the erection of replacement industrial unit at Bourne Works, High Street, SN8 3EH for Mr V Wheeler Members agreed that a onsite meeting would help to inform their decision and directed the clerk to make the necessary arrangements and to post the details on the notice board in order that the public be aware. (*Meeting confirmed as 1030.am on Saturday 13 December 2008*) **Action: Clerk**

K/59780/F – Having considered the complete demolition and removal of an unusable and unsafe shed at Sunton Farm SN8 3EA for Mr P walker Members agreed to delegate their response to the Clerk IAW Standing orders. **Action: Clerk**

K/59730/TR2 - Having considered the felling of 2 ash trees, 1 cherry tree and 3 multi-stemmed sycamore trees, removal of limb from ash tree at Pennybourne, 99 Sunton SN8 3DZ for Mr. J. Taylor Members agreed to delegate their response to the Clerk IAW Standing orders. **Action: Clerk**

K/59834/TR2 – Having considered the felling of 1 false acacia, limited crown reduction of second false acacia, crown reduction by approx 15% of a row of 8 beech trees, including reducing by approx 1/3 where there are secondary leaders with tight stems and reduction by approx 1/3 on tennis court side, at Littlebridge House SN8 3 EQ for Mr. S. Haggas Members agreed to delegate their response to the Clerk IAW Standing orders. **Action: Clerk**

Proposed by Cllr Rossiter and seconded by Cllr Chandler that the report as presented be accepted. Agreed nem con

9. **85.08 Property Report:**

Play Areas:

Saunders Meadow. In the absence of Cllr Risborough the Chairman reported that KDC Cllr Howard had spoken to the KDC legal department who hoped to be able to send papers of transfer to Persimmon's lawyers on Monday 1 December. If Persimmon agree that the papers are in order, and when they are signed and returned from Persimmon to KDC, the transfer to Kennet can be completed and the S106 monies paid to Kennet.

Saxon Rise play area. The Chairman reported that KDC Cllr Howard had spoke to Persimmon and found that they had done absolutely nothing since 27th November. Persimmon informed him that they have has yet to agree a price with their landscape contractor to remove the security fence and tidy the site so that it is ready to be opened. Cllr Howard asked Persimmon to kindly 'get on with it.'

Casual Play Space Project. The Chairman suggested that given that KDC will cease to exist post 31 March it would be prudent to present KDC with invoices in support of agreed grants as soon as is practicable. The Members supported the suggestion and authorised the Chairman, Vice Chairman and Clerk to select a supplier from the tenders received and that the Clerk order the equipment and that the Clerk instructs Bawden's to supply and lay Turf Reinforcement on the "BMX Track" at a cost not to exceed £1000.00

Action Clerk

Burial Ground. Having considered a verbal report by the Chairman regarding the hedge trimming requirements Members agreed to authorise the Clerk to instruct Bawden's to execute the work at a cost not to exceed £50.00.

Action Clerk

Recycling skips: Skips for plastic & cardboard waste will be at Everleigh Road on Wednesday 11th February 2009 between 10.00am & 12.30pm. A full list of dates and locations can be found at <http://www.collingbourne-ducis.com>.

Proposed by Cllr Crompton and seconded by Cllr Chandler that the report as presented be accepted.

Agreed nem con

10. **86.08 Highway Matters:**

WCC Parish Steward Scheme. The dates of the next visit were not available for the meeting. However, Cllr Bale should be notified of any work needed in the parish as soon as possible. Moreover, the Chairman agreed to chase up WCC Highways regarding the damaged road sign at the junction of Everleigh Road and the A338.

Action Chairman

Speed Humps in Cadley Road: Having considered a verbal report from the working group Members then agreed to keep up the pressure on WCC Highways in order to get a Highways Engineer to conduct a site visit in the very near future.

Action: Working Group

Railway Land Monies. Having considered a verbal report from the Clerk regarding research into the background and a request made to WCC for information to be released under the Freedom of Information Act Members then agreed to defer this item to the next meeting pending the response from the County Council.

Action Clerk

Interactive "Slow Down signs". Having considered a verbal report from the Clerk Members then agreed to defer this item to the next meeting.

Action Clerk

Tesco/Andover airfield Site. KDC Cllr C Howard presented a report to the Members in which he outlined the current situation regarding planning approval and his dissatisfaction that instead of a route bar, the position is now that a maximum of seven HGVs to and from the Airfield site per hour in all will be allowed to use the A338 north from the A303. However, this limit of seven vehicles will be monitored with financial penalties for breaches, and he has been told by Hampshire County Council that in practice it is very unlikely that as many as seven HGVs per hour will use this route.

The Members thanked KDC Howard for his report

11. **87.08 General Matters:**
New Litter Bins. Having considered a verbal report from Cllr Chandler Members in which he recommend using a contactor to install the new bins and to refurbish the existing bins Members authorised use of a local contractor at a cost not to exceed £150.00. **Action Cllr Chandler**
Bus Shelters.
A338 - After much effort Cllr Chandler is now receipt of the replacement windows which he and the Chairman volunteered to fit as soon as time allows. **Action Cllr Chandler**
A338/Everleigh Road Junction. Member agreed that this project should be deferred until the next meeting. **Action Cllr Chandler**
A338 Knapp Hill. Members agreed that the only action required is for the shelter to be cleaned and requested Cllr Chandler to take this forward. **Action Cllr Chandler**
Chicks Lane. Having received a verbal report from the Clerk on the current situation and taking into account the earlier comment from WCC Hall on the ownership of the land the Members directed the Clerk to get a rough order of cost to lay the footpath. **Action Clerk**
War Memorial. This item remains on going.
12. **88.08 Co-option of Councillors:** One vacancy remains as a result of the resignation of Cllr Gilford and anyone interested in becoming a councillor should contact the Parish Clerk for details.
13. **89.08 Freedom of information act.** Having considered the New Model Publication Scheme Information Available Policy as circulated prior to the meeting the Members agreed to adopt it with the addition of Cllr Crompton to the list of Councillors on page one.
Proposed by Cllr Whinton seconded by Cllr Cox

DATE OF NEXT MEETING: Was confirmed as 8 January 2009 at 7.30 pm at the Village Hall.

The meeting closed at 9.05pm