

COLLINGBOURNE DUCIS PARISH COUNCIL

**MINUTES OF MEETING HELD IN COLLINGBOURNE PRIMARY SCHOOL
ON THURSDAY 4 MARCH 2010 AT 7.30pm**

Present: Cllr M Cox (Chairman), Cllr B Crompton, Cllr G Chandler, Cllr K Pickis and Cllr N Whinton

In Attendance: Mr P Gill Clerk.

1. **Apologies:** Cllr A Jones, Cllr B Bale, Cllr P Risborough Cllr K Rossiter Cllr N Williams and Wiltshire County Cllr C Howard
2. **Chairman's announcements:**
WALC Newsletter. Previously circulated by email.
TCAP Letter. Deferred to next meeting.
Best Kept Village Competition. Cllr Pickis to discuss with Gardening Club.
Drumbeat. Copy held by Clerk.
Wilts County Consultation Database. Clerk to investigate registration.
Tidworth Community Area Board. Next meeting is Monday 15 March at Enford which the Chairman will be attending.
3. **Minutes of last meeting:**
The minutes of the Meeting of the Parish Council held on 4 February 2010 having been previously circulated were agreed as a true record.
Proposed by Cllr Cox seconded by Cllr B Crompton. **1 Abstention**
78.09 Matters arising. None that do not appear on the agenda.
4. **Declarations of Interest:** None declared.
5. **79.09 Policing Issues:** No report offered.
6. **Adjournment for public comments/questions: 7.40pm.**

The meeting reconvened at 7.41pm

7. **80.09 Finance Report:**
The Clerk presented the Income and Expenditure report along with Bank Reconciliations produced from the accounts package and the latest bank statements.
The following cheques were noted and/or presented for authorisation as per approved contracts or IAW Standing Orders:
J Halfon (litter/ROSPA) £180
Bawden Ltd (Grass Cutting) £476.66
Sarsen Housing (Knap Hill Play Area Rent)£5.00
R Marsh (Site Bench) £157.45
Sutcliffe Play (Safegrass & maintenance) £1010.50
First Clean Services (Bus Shelters) £23.50
Mr P Gill (Salary & Expenses) £1348.06
Proposed by Cllr Cox seconded by Cllr Chandler that the report as presented be accepted and the cheques as presented be noted or authorised. **Agreed nem con**
8. **81.09 Planning Report.**
Cllr Whinton presented the planning report (copy attached and to be displayed on the notice board).
West Hill Farm. Having considered the possibility that West Hill Farm might be used as a waste exchange site and having taken note of the negative and factual comments expressed by a number of electors the Members agreed that the site is not suitable for use as a waste exchange site. The Members directed the Clerk to inform Wiltshire Council that given the proximity of an aquifer, the closeness of a similar facility, and in particular the probability of many large heavy vehicles and other traffic that will be generated, the unsuitability of access past the primary school, the recreation ground and areas where children play via Chicks Lane at its narrowest point or access via Everleigh Road which is narrow in both directions and a steep hill to the west, that the site was unsuitable
Proposed by Cllr Whinton, seconded by Cllr Cox that the report as presented be accepted. **Agreed nem con**

Action: Clerk

9. **82.09 Property Report:**
Burial Ground. Cllr Chandler informed Members that he has received a suitable quotation to rotavate and reseed the ex rubbish tip area and Members agreed that he should pass the details to the Clerk for further action. He also informed Members that he has yet to obtain a third quotation for the repairs to the repair of the damage to the retaining wall. **Action: Cllr Chandler & Clerk**
Recycling skips: Skips for plastic & cardboard waste will be at Station Approach on Tuesday 20 April 2010 between 10.00am & 12.30pm. A full list of future dates has been posted on www.collingbourne-ducis.com.
10. **83.09 Highway Matters:**
WC Parish Steward Scheme. The date of the next visit dates are yet to be confirmed and Cllr Bale should be notified of any work needed in the parish as soon as possible. **Action: Cllr Bale**
Highways Improvements. Cllr Cox informed Members that he had discussed the best use of the remaining Old Railway Monies with Wiltshire Cllr C Howard who agreed that the monies would be best used to meet the PC's proposals submitted to Wiltshire Highways and the TCAP Transport Committee. Cllr. Cox will confirm the conversation in writing to Wilts Cllr Howard.
Action: Cllr Cox
30MPH Wheelie Bin Stickers. The Clerk reported that he was still awaiting the delivery of the stickers from the Clerk to Pewsey Town Council. **Action: Clerk**
11. **84.09 General Matters:**
Parish Council Meetings. Having taken account of the availability of modern communications and IT systems, the need to work more efficiently and to be greener the Members formed a view that the number of meetings could be reduced and directed the Clerk to produce a short paper outlining the possible options. **Action: Clerk**
Standing Orders. Having considered updating the Standing Orders to reflect current needs Member agreed that Cllr Cox should carry out a revision and bring forward a draft to the next meeting. **Action: Cllr Cox**
Allotments. No movement as yet however discussions with land owners are still ongoing. Moreover, Cllr Chandler has been working to facilitate the use of spare garden space by villagers who are keen to grow their own vegetables but who do not have a garden in which to do so. **Action: Cllr Chandler**
12. **85.09 Co-option of Councillors:** One vacancy remains as a result of the resignation of Cllr Gilford and anyone interested in becoming a councillor should contact the Parish Clerk for details.
13. **Date of Next Meeting:** The date of the next meeting was confirmed as 7.30pm on Thursday 1 April 2010 in Collingbourne Primary School.

The meeting closed at 20.15pm