

## COLLINGBOURNE DUCIS PARISH COUNCIL

### MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 4 JANUARY 2007

Present: Cllr M Cox (Chairman)  
Cllrs B Bale, C Price, J Robinson, A Stone, A Weeks, N Whinton  
and PC M Randle.

1. **Apologies:** Cllrs P Carter, P Cogdell, A Still and G Chandler.
2. **Chairman's announcements:** None.
3. **Minutes of the last meeting** held on 7 December 2006:  
The Minutes were agreed as a true record subject to one amendment. (*On page 2 line 5 the date for receipt of the outstanding recreation ground fee should read 17 December.*)  
Proposed by Cllr Robinson seconded by Cllr Price. Agreed nem con.  
**1.07 Matters arising:** None.
4. **Declaration(s) of Interest:**  
None.
5. **Adjournment for public comments/questions -7.36 pm.**

PC Mark Randle reported that the Community Police Team will be active in the parish in early March 2007. The problem of motorbikes being ridden through Collingbourne Woods should be resolved in the near future. His contact number for non-urgent calls is 07017 962999. Please leave a message and contact telephone number. For emergencies dial 999. The Chairman thanked PC Randle for attending.

The meeting reconvened at 7.46 pm.

6. **2.07 Finance Committee Report:**  
Cllr JW Robinson presented the monthly financial statement for December 2006.  
**3.07 Precept 2007/2008:**  
Copies of a Schedule of Estimated Reserves as at 31.3.07 and the Budget Forecast for 2007/8 were circulated and Cllr Robinson presented these to the meeting. The main changes were as follows:

#### **Budgeted Expenditure:**

##### **Donations and subscriptions:**

- £200 for CD Village Hall (a increase of £50).
- £250 for St Andrew's Church  
(an increase of £150 towards provision of WC and kitchen)
- £250 Wiltshire Air Ambulance (an increase of £50)
- £300 for WALC/SLCC subscriptions (an increase of £50)

Total Donations and Subscriptions forecast £1,700 (an increase of £300).

##### **Administration:**

- £950 Insurance (an increase of £50)
- £275 Audit fees (an increase of £125)
- £3,100 Clerk's salary (a decrease of £150)
- £300 Training/Publications (a decrease of £50)
- £600 Elections (an increase of £600)
- £750 Office equipment and software (an increase of £750)

Total Administration forecast £10,056 (an increase of £1,325).

Services:

- £2,500 General Maintenance (an increase of £500)
- £1,600 Litter picking contract (an increase of £1,600)
- £35 Rent (rights of way) (an increase of £10)

Total Services forecast £10,400 (an increase of £2,110).

TOTAL FORECASTED EXPENDITURE £22,156.

TOTAL FORECASTED INCOME (excluding Precept) £5,631.

It was agreed that the Precept request be increased to £15,000 for the year 2007/2008.  
Proposed by Cllr J Robinson seconded by Cllr Stone. Agreed nem con.

**4.07 Authorisation of Cheques:**

**The following cheques were authorised:**

B Bale £13.14 (councillor's expenses – soft grip saw).

Goughs Solicitors £93.12 (£88.12 proportion of costs for licence agreement for Knapp  
Close Play Area/£5.00 annual fee payable).

Parish Clerk's quarterly salary £748.48 and expenses £135.20.

Proposed by Cllr Robinson seconded by Cllr Price. Agreed nem con.

7. **Date of next meeting:** 1 February 2007 at 7.30 pm.

The meeting closed at 8.10 pm.