

COLLINGBOURNE DUCIS PARISH COUNCIL

MINUTES OF MEETING HELD IN COLLINGBOURNE PRIMARY SCHOOL ON THURSDAY 3 JANUARY 2013 AT 7.30pm

Present: Cllr M Cox (Chairman), Cllr N Williams and Cllr Haverson.

In Attendance: Mr P Gill (Clerk), Wiltshire County Cllr C Howard PC M Bayliss and PCSO Heath.

1. **Apologies:** Cllr A Ahl (Vice Chairman) Cllr M Catton

Absent: Cllr J Mason and Cllr Dean.

2. **Chairman's announcements:** The Chairman announced that he had received a letter from the Village Hall Trust informing the Council that the trust had submitted a grant bid to the Tidworth Area Board. The Members noted the letter and Cllr Haverson questioned whether the Village Hall and its surround were Disability Discrimination Act compliant.

3. **Minutes of last meeting:**

The minutes of the Council Meeting held on 1 November 2012 having been previously circulated were agreed as a true record.

Proposed by Cllr Williams seconded by Cllr Haverson

Agreed nem con

39.12 Matters arising. None not on this agenda

4. **Declarations of Interest:** All Members present declared a disclosable interest in item 41.12 – Budget FY13/14.

5. **40.12 Policing Issues:** PC Bayliss reported the theft of a vehicle and two quad bikes and the subsequent arrest of four males in Reading and the recovery of the stolen items. He also reported the theft by an employee and the finding of drugs during the investigation. PCSO Heath reported that 3 RTC's none of which resulted any injury or further action by the police. He also reported damage to a fence on Knapp Road. A vehicle parked on the Village Hall car park was reported as suspect which on checking was found to not to be suspect but was moved on. Cllr Haverson informed Members that he had stood down as the TACP NW Co-ordinator to be replaced by Mr G Smith.

The Members noted that this was PC Bayliss's last meeting and thanked him for work and support and wished him well for the future. PC Bayliss is to be replaced by PC Noyce.

6. **Adjournment for public comments/questions: 7.45pm.**

No questions asked.

Wilts Cllr C Howard provided a report which included the new arrangements which are being introduced to improve the way that some local Highway and Streetscene services are provided by Wiltshire Council from next June and that Wilts Council had received an extra £3.6 million over the next two years for highways. He also informed Members that a request to fund the initial assessment of the feasibility of a controlled crossing on the A338 was on the agenda for the next CATG Meeting on 14 January.

The meeting reconvened at 7.50.

7. **41.12 Finance Report:**

The Clerk presented the Income and Expenditure report along with Bank Reconciliations produced from the accounts package and the latest bank statements.

The following cheques were noted and/or presented for authorisation as per approved contracts or IAW Standing Orders:

Wilts Council (RoSPA & Litter Contract) £545.63

Royal British legion (Wreath) £18.00

Mr M Cox (Shelter repairs material& mileage) £55.14

Mr R Wallbridge (Goalpost Refurbishment) £148.97

Southern Electric (recreation Ground) £29.09

Mr P Gill (Salary & Expenses) £566.88

HM Revenue & Customs (Tax & NI) £141.80

Proposed by Cllr Cox seconded by Cllr Williams that the report as presented be accepted and the cheques as presented be noted or authorised. **Agreed nem con**

Recreation ground play areas.

Having considered a request for weed treatment the Members endorsed the reply sent by the Chairman on 6 December 12 in which no objections were raised to the Cricket Club carrying out weed treatment of the the Recreation Ground as long as it complied with H&S regulations.

Having studied a usage/cost breakdown provided by Cllr Cox which was based on currently know bookings and showed that the Cricket Club pay approximately £11.94 per 6 hour match (£1.99per hour), the Football Team approximately £8.87 per 2 hour match (£4.44 per hour) and that the School £6.14 per hour the Members agreed to defer a decision on setting the level of hire fees for FY 13/14 to the next meeting. **Action: Clerk**

Burial Ground. Having considered the revision of fees the Members agreed to defer a decision to the next meeting. **Action: Clerk**

Dispensation. Having considered granting dispensations to all Members present to allow them to participate and vote on the setting of the FY 13/14 Precept IAW The localism Act 2011 Sect 33 (2) & 33(4) Members agreed to grant the dispensations.

Proposed by Cllr Cox seconded by Cllr Haverson.

Agreed nem con

Budget FY 13/14. The Chairman presented the previously circulated draft budget which after detailed scrutiny was accepted. It was then agreed that the Precept for FY 13/14 be set at £17,863.00 which includes a grant of £1304.72 from Wilts Council. This is a rise of 2.5 the Retail Price Index measure for September 2012 which is the figure normally used in accordance with normal Government practice.

Proposed by Cllr Williams seconded by Cllr Haverson

Agreed nem con

Action: Clerk

8. **42.12 Property Report:**

Recreation ground play areas. Having considered the previously circulated Draft User Agreement and noting it had been sent to the cricket club on 3rd December 2012 and that no user views had yet been received the Members agreed that a decision to bring the draft Agreement into effect and serve the requisite 28 days' notice to of termination of the old Agreement be placed on the agenda of the next meeting.

Proposed by Cllr Cox seconded by Cllr Williams

Action: Clerk

CPS shelter. The Clerk reported that the roof work remains outstanding due to the continuing inclement weather although the required materials are now to hand.

9. **43.12 Planning Report:** No planning applications have been received since the last meeting.

10. **44.12 Highway Matters:** Cllr Haverson reported that he had received no reports from the public. The alterations to the traffic calming at the bottom of Cadley Road are complete. The new layout is an improvement, The stretch between Red Roofs and the shop which has been broken up by weeds growing through the tarmac has not been attended to. WC highways consider it to be satisfactory. It has the potential to cause a pedestrian to trip. He first reported this through Clarence in January 2010. Nothing has ever been done. Wheelibins put out on the pavement continue to obstruct the footpaths, forcing pedestrians onto the highway. He regretted that continuing bad weather and other circumstances have prevented him from making the promised survey. Some householders leave bins out for most of the week. Moreover, some crews leave empty bins in the middle of the footpath, some are very good at putting them back out of the way. Traffic on the A338 continues to be heavier than the road is designed to carry. There appears to be a high level of A6 class vehicles, a high percentage originating outside the UK. De-prioritisation should be a high priority. Traffic lights through the Church Bends would make things safer and make the A338 less attractive. Water is collecting on the bend on A338 on the Village side of the Hougoumont Farm entrance. This happens in normal conditions, but with the increase in rainfall is worse than normal. Over the years there have been a number of accidents on this bend especially when there has been frost after rain. Wilts Cllr Howard was requested to see if it would be possible for the road drainage

to be improved. The chairman noted that the carriageway markers on the Wexcombe Road immediately north of the Shears Inn still have their red and white sides the wrong way round.

Action: Wilts Cllr Howard

Controlled Crossing. As Cllrs Ahl and Dean were not present there was nothing more to add to the report given earlier in the meeting by Wilts Cllr C Howard.

A338 Working Group. As Cllrs Ahl and Dean were not present no report offered.

Speedwatch. As Cllrs Ahl and Dean were not present no report offered.

11. **45.12 General Matters:**

Thematic Groups. Cllr Haverson reported that At the TCAP meeting on 7th December a number of the thematic groups were suspended because of lack of support. Amongst these is the Communications Group, from which he stood down as Chair. Details of the thematic groups can be found on the website at <http://www.tidworthcommunityarea.info/>

Parish Council Elections. The Chairman informed Members that the elections are due to be held on Thursday 2 May 2013 and as a result the Annual Parish Meeting and Annual Meeting of the Parish Council and will be held on Thursday 9 May 2013. All Members must stand down and may apply for election by completing and submitting a proposed and seconded nomination form to the Returning Officer at Wiltshire Council. If there an equal or lower number of candidates than vacancies (11) the candidates will be duly elected unopposed. Further details can be found at [Unitary and Parish Elections | Wiltshire Council](#)
The Chairman informed Members that he does not intend to stand at the next election.

Action: All Members

12. **46.12 Dispensations:** The Members having considered delegating the power to grant dispensations under Section 33 (1) of the Localism Act 2011 agreed to delegate the power to the Clerk under the following relevant statutory circumstances, where appropriate;

47.12.1 without the dispensation so great a proportion of the council or authority would be prohibited from participating in that business as to impede the council's transaction of that business (i.e. the meeting would be inquorate),

47.12.2 where granting of the dispensation is in the interests of persons living in the authority's area or

47.12.3 It is otherwise appropriate to grant a dispensation.

Proposed by Cllr Cox seconded by Cllr Williams

Agreed nem con

Action: Clerk

13. **47.12 Co-option of Councillors:** There are now four vacancies as a result of resignations and anyone interested in becoming a councillor should contact the Parish Clerk for details

14. **Date of Next Meeting:** The date of the next meeting was confirmed as Thursday 7 March 2013 at 7.30 pm.

The meeting closed at 20.30 pm.