

COLLINGBOURNE DUCIS PARISH COUNCIL

**MINUTES OF MEETING HELD IN COLLINGBOURNE PRIMARY SCHOOL
ON THURSDAY 3 DECEMBER 2009 AT 7.30pm**

Present: Cllr M Cox (Chairman), Cllr G Chandler, Cllr P Risborough, Cllr K Pickis, Cllr N Whinton and Cllr N Williams.

In Attendance: Mr P Gill Clerk, WC Cllr C Howard, PCSO M Downham.

1. **Apologies:** Cllr B Bale, Cllr A Jones, Cllr B Crompton and Cllr K Rossiter.

2. **Chairman's announcements:** None made

3. **Minutes of last meeting:**

The minutes of the Meeting of the Parish Council held on 12 November 2009 having been previously circulated were agreed as a true record.

Proposed by Cllr Chandler seconded by Cllr Williams.

2 Abstentions

55.09 Matters arising. None that do not appear on the agenda.

4. **Declarations of Interest:** Cllr Cox declared an interest in item 59.09.

5. **56.09 Policing Issues:** PCSO Downham reported that there had been 10 incidents reported in the last month of which one of most significant was a suspicious incident where a male waved down a female driver and asked her for her telephone number. There was only one call about this so it would seem no one else has been flagged down by this male. As a result of this incident an Email was sent to Rodney Haverson requesting that he contact NHW members to make them aware. Another significant incident was the criminal damage to the Teen Shelter on the Recreation Ground which will be recorded as undetected. However, the levels of patrols are to be increased and the names of users will be taken. PCSO Downham also reported on Community Speedwatch of which the key points are:

- Location: Needs to be safe and suitable
- 6 volunteers required
- Assessed and approved by Wilts Police; their policy is for 30mph areas only.
- After approval, Wilts Police deliver training
- This is about logging and reporting to Wilts Police who remain responsible for enforcement.

After discussion the Members directed the Clerk to put a notice up calling for volunteers the names of whom he was then to pass on to the police.

Action: Clerk

6. **Adjournment for public comments/questions: 7.40pm.**

Wiltshire Councillor. Cllr Howard informed Members that the speed limit review in Wiltshire had been completed and for Collingbourne Ducis the main outcome was that the no changes were to be made to the A338 at the Collingbournes. He also informed Members that Wiltshire Council was having some issues with the harmonisation levels of staff pay brought about by the historical differences in levels between the old District Councils.

The meeting reconvened at 7.45pm

7. **57.09 Finance Report:**

The Clerk presented the Income and Expenditure report along with Bank Reconciliations produced from the accounts package and the latest bank statements.

The following cheques were presented for authorisation as per approved contracts or IAW Standing Orders: Marmax Ltd (Bench) £294.40 noting that this was above the amount originally authorised.

G Lister (Minor Works) £190.

P Drinnan (Chicks Lane Footpath Deposit) £1404.43

J Halfon (litter/ROSPA) £180

Bawden Ltd (Grass Cutting) £466.61

Clerk's quarterly salary and expenses £1338.44

Proposed by Cllr Cox seconded by Cllr Pickis-that the report as presented be accepted and the cheques as presented be noted and authorised. **Agreed nem con**

Collingbourne Ducis school. Having considered making a donation the Members agreed to make a donation of £200.

Proposed by Cllr Risborough seconded by Cllr Whinton. **Agreed nem con**

Draft Budget FY 10/11 and Precept. After detailed consideration of the previously circulated draft budget the Members agreed that the Precept for FY 10/11 be set at £16,500 in line with the Consumer Price Index measure for September 2009 in accordance with normal Government practice.

Proposed by Cllr Cox seconded by Cllr Chandler

Agreed nem con

Action: Clerk

8. **58.09 Planning Report.**

Cllr Whinton presented the planning report (copy attached and to be displayed on the notice board).

E/09/1535/LBC for reinstatement of property following fire damage at The Last Straw, High Street, SN8 3EQ for Miss M Whitten.

E/09/1533/LBC, Replacement of existing single storey rear extension and internal alterations at Old Tommy's Cottage, 122 Cadley Road SN8 3EA for Mr & Mrs King.

Having considered both of these applications the Members agreed to raise no comments and to defer to the decisions of the Wiltshire County Planning Officers.

Proposed by Cllr Williams and seconded by Cllr Cox that the report as presented be accepted. **Agreed nem con**

9. **59.09 Property Report:**

Recreation Ground.

Tree Works. Cllr Chandler reported that the Cricket Club had requested that the Council write to them regarding the requirement for the Council to be indemnified by the Cricket Club with regard to work to trees on western boundary and the ongoing project to refurbish the nets area. The Members then directed the Clerk to write to the Cricket Club outlining the decision taken at the Council Meeting held on 12 November 2009.

Action: Clerk

Teen Shelter. Having considered the best way to effect repairs to the criminal damage caused to the Teen Shelter the Members agreed to accept a quote of £110 + VAT.

Proposed by Cllr Cox seconded by Cllr Risborough.

Agreed nem con

Action: Clerk

Play Areas. Wiltshire County Cllr Howard reported no further movement.

Burial Ground. Beech Trees have been Crown Lifted.

Benches. The Clerk informed Members that the bench for the Knapp Hill had been delivered to Bale's yard and Members agreed to accept a quote for £122.00 + VAT to site the bench.

Proposed by Cllr Chandler seconded by Cllr Williams.

Agreed nem con

Action: Clerk

Church Clock. The Members noted the estimate for other works to the clock.

Recycling skips: Skips for plastic & cardboard waste will be at Station Approach on Wednesday 16 December 2009 and at Everleigh Road on Wednesday 24 February 2010 between 10.00am & 12.30pm. A full list of future dates has been posted on <http://www.collingbourne-ducis.com>.

10. **60.09 Highway Matters:**

WC Parish Steward Scheme. The date of the next visit has yet to be confirmed, and Cllr Bale should be notified of any work needed in the parish as soon as possible. **Action: Cllr Bale**

Highways Improvements. Wiltshire County Cllr Howard reported no further movement.

Chick's Lane Footpath. The Chairman reported that the work had commenced on and that it should complete by mid to late to December. The Members considered a letter from the Village Hall Trust dated 3 December 2009 regarding the Trust's concerns that safety at the entrance to the village hall would be compromised. After discussing the Trust's concerns and the history surrounding the issue of a footpath the Members agreed to carry on with the installation of the footpath. The Chairman agreed to reply to the Village Hall Trust.

Moreover, the Members also noted that there is a common misapprehension that the path through the school, down between the houses on the west side of Gilberts Piece and onward down to the River Bourne is a Public Right of Way which is not the case.

30MPH Wheelie Bin Stickers. The Chairman reported that Pewsey Parish Council had a surplus of the stickers which have been confirmed as being legal by the local police. The Members directed the Clerk contact Pewsey Parish Council with a view to purchasing some of the surplus. The Clerk is to put up a notice on the regarding the distribution of the stickers. **Action: Clerk**

11. **61.09 General Matters:**

Bus Shelters. Cllr has confirmed the grant application process with Wiltshire Council and the Members agreed that the views of the villagers should be sought on the proposal to sight a Bus Shelter at the bottom of Knapp Hill close to the Everleigh Road junction. To that end the Clerk is to put up a notice requesting that villagers, including young people using the school buses, pass their views for or against the proposal to Cllr Chandler.

Action Clerk& Cllr Chandler

Allotments. No movement as yet however discussions with land owners are still ongoing.

Action: Cllr Chandler

Great Mere. The Chairman reported that Conservation Group would not be taking any action before next spring when they hope to re-energise the group.

Advertising Signs. The Clerk reported that a member of the public had raised concerns regarding the increase in the numbers of advertising signs being tied to posts etc in the village and left after the event was over. The Clerk reported this to Wiltshire Highways and recently contacted the sign owners and asked for them to be removed. The Members agreed that this sort of commercial advertising can be unsightly and that they should be removed as soon as the advertised event is over.

12. **62.09 Co-option of Councillors:** One vacancy remains as a result of the resignation of Cllr Gilford and anyone interested in becoming a councillor should contact the Parish Clerk for details.

13. **Date of Next Meeting:** The date of the next meeting was confirmed as 7.30pm on Thursday 7 January 2010 in Collingbourne Primary School.

The meeting closed at 9.00pm