

COLLINGBOURNE DUCIS PARISH COUNCIL

MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 2 OCTOBER 2008

Present: Cllr M Cox (Chairman), Cllr B Bale, Cllr A Jones, Cllr G Chandler, Cllr K Rossiter, Cllr N Whinton & Cllr N Williams.

In Attendance: Mr P Gill Clerk, KDC Cllr C Howard and two members of the public.

1. **Apologies:** Cllr K Pickis, P Risborough, WCC Cllr R Hall and Sgt M Freeman.
2. **Chairman's announcements:**

Receipt of letter of Resignation of Councillor Gilford.
Commend the reading of Standard Boards Newsletter No3.
Commend the reading of the WALC Newsletter for September and the noting of the AGM to be held on 16th October 2008.
Wilts Fire & Rescue Service Annual Plan can be viewed at www.wiltshire.gov.uk.
3. **Minutes of last meeting:**

The minutes of the Meeting of the Parish Council held on 4th September 2008 having been previously circulated were agreed as a true record.
Proposed by Cllr Williams seconded by Cllr Jones. Agreed nem con
64.08 Matters arising – None that do not appear on the agenda.
4. **Declarations of Interest:** None Declared.
5. **65.08 Policing Issues:**

The Police were unable to attend the meeting. However the following written report was submitted:

The two main incidents this month are a burglary at a local farm, where a Quad bike and trailer were stolen from an out building, the property has not been recovered and there are currently no further lines of enquiry. The second relates to disorder outside a local pub where one man was assaulted. 4 local males were arrested in connection with this. Of the ten other calls 2 were domestic incidents, related to a male asleep in a vehicle (arrested for being drunk in charge), 4 were broken down/abandoned vehicles, a sudden death and a welfare concern. The neighbourhood bulletin is nearly ready for circulation but so far there has been a disappointing response to the request for email addresses for those people interested in receiving a copy. "E" circulation is the way forward and it was hoped to get as wide a circulation as possible, so anyone interested, please send PC M Randle (Mark.Randle@wiltshire.pnn.police.uk) a blank email entitled Neighbourhood Bulletin and the email address will be added to the circulation list.
The Members expressed their disappointment at the non attendance and directed the Clerk to arrange for the issue to be raised at the next meeting of the Tidworth Pilot Area Board.

Action Clerk
6. **Adjournment for public comments/questions:** 7.37pm
KDC Cllr Howard reported that he considers that one of the most serious issues for the Collingbournes is the noise and other forms of pollution which are caused by HGVs using the A338 through the villages. He has been working on this for over a year following the publication of Wiltshire County Council's Registration Plate Survey. Until now, his efforts to encourage the setting up a joint group with the Marlborough Community Area Partnership have yielded no results, but he was glad to report that a A338/A346 Working Group has now been set up through the County Council and that he is a member of that Group which is to hold its first meeting on 17th October. Having found that nothing seems to move other than very slowly on anything to do with

transport policy, he hopes that at last the establishment of this new Working Group may provide an opportunity to do at least something about the traffic pollution in the Collingbournes.

He further reported that after the establishment of the new Wiltshire Council next year, Area Boards will be formed in each Community Area. They will be the executive arm of the new Unitary Authority with devolved authority for local decision making. Unless there is a change to the boundaries, the Collingbournes will be part of the Tidworth Community Area Board.

The Board will be empowered to influence the local prioritisation and delivery of public and statutory services, and hold failing services to account. The involvement of Parish and Town Councils will be encouraged, and he envisages that one or more representatives of this Parish Council will be attending and participating in the Board meetings when they start next year. Responsibility for decision making will rest with the Wiltshire Councillors in the Board area plus a member of the Cabinet of Wiltshire Council.

He has attended the two pilot Area Board meetings as a member of the Board. The purpose of these meetings is to develop systems and procedures so that when the Boards go 'live' in mid 2009 all possible preparatory work has been completed. At the moment the business of the Boards, in addition to establishing systems and procedures, has been mainly confined to receiving reports from the Primary Care Trust, the Police and from Wiltshire County Council about education and youth.

A member of the public raised a concern regarding speeding in the village and expressed his disappointment that having attended the meeting he then could not speak to a police representative in person. Another member of the public informed the meeting that he had a chance meeting with a police representative who said they were looking for the best locations at which to deploy speed detection resources.

The meeting reconvened at 7.55pm

7. **66.08 Finance Report:**

The Clerk presented the Income and Expenditure report for September along with Bank Reconciliations produced from the accounts package and the latest bank statements.

The following cheques had been issued since the last meeting as per approved contracts or IAW Standing Orders:

Note cheques issued

1060 – Bawden (grass Cutting Aug) £476.76

1061 – Mr P Gill (Security Chain) - £9.40

1062 – Southern Electric (CPSP) - £19.77

The following cheques were presented for authorisation:

1063 – Trevor Cook (CPS excavation work) – £117.50

1064 – Clerk's Salary & Expenses – £1029.75.

Proposed by Cllr Cox seconded by Cllr Rossiter that the report as presented be accepted and the cheques as presented be noted and authorised.

Agreed nem con

Action: Clerk

8. **67.08 Planning Report.**

Cllr Whinton presented the planning report (copy attached, and displayed on the notice board).

K/59500/TR2 – The Members agreed to defer to the decision of the Officers at KDC and directed the Clerk to reply to KDC with their comments IAW Standing Orders.

K/58698/F – The Members directed the Clerk to confirm to KDC that their earlier objections still stand.

K/59250/F – It was noted that application was being referred to KDC Regulatory Planning Committee for a decision.

Proposed by Cllr Whinton and seconded by Cllr Chandler that the report as presented be accepted.

Agreed nem con

Action: Clerk

9. **68.08 Property Report:**

In the absence of Councillor Risborough no report was offered, however the following items were discussed:

Tree Surgery and minor works. Having considered two separate quotes from Bawden Ltd for tree surgery around the village and for minor ground works on the recreation ground the Members agreed to accept quotes of £753.00 + VAT and £340.00 + VAT respectively.

Proposed by Cllr Cox and seconded by Cllr Jones.

Agreed nem con

Action: Clerk

Requests to hold recreation keys. After hearing an update from the Clerk on those organisations that had requested to hold keys the Members agreed the following holdings:

Police – One key for each of the barriers.

Collingbourne Cricket Club – One key for each of the barriers.

Bawdens Limited - One key for each of the barriers.

Break Glass box – One key for northern barrier to be placed in a break glass box in the foyer of the Village Hall if agreed by the Village Hall Committee.

The Clerk was directed to change the locks on the barriers and arrange for the new keys to be signed for and issued to the person nominated by the organisations listed above.

Proposed by Cllr Cox and seconded by Cllr Bale.

Agreed nem con

Action Clerk

Casual Play Space Project: The tarmac is down on time and within budget and the “BMX” humps are proving to be popular. However the users have requested a harder surface for the “BMX” track. Cllr Cox explained that there are some insurance issues with “BMX” humps that has rendered them out of bounds until the insurance issue have been resolved. The Clerk has posted a notice to this effect and is to liaise with Community First regarding the insurance issues.

Action: Clerk

Play Areas:

Saunders Meadow: The play area is now finished and in use. KDC Cllr Howard informed the Members that the handover process can commence once the Council confirms to KDC that it is satisfied with the standard and condition of the play area and the play equipment. The Members agreed that the Council was satisfied and the Chairman agreed to write to KDC to confirm this. Moreover, Members agreed that firm of solicitors that acted for the Council on the transfer of the Great Mere should be engaged for this handover.

Proposed by Cllr Whinton and seconded Cllr Bale.

Action: Chairman

Saxon Rise: KDC Cllr Howard agreed to take up the issue of getting this play area brought into use.

Action: KDC Howard

Recycling skips: Skips for plastic & cardboard waste will be at Everleigh Road on Wednesday 8th October and at Station Approach on Wednesday 3rd December between 10.00am & 12.30pm. A full list of dates and locations can be found at <http://www.collingbourne-ducis.com>.

10. **69.08 Highway Matters:**

WCC Parish Steward Scheme: The dates of the next visit were confirmed as 6th & 7th October. Cllr Bale to be notified of any work needed in the parish as soon as possible.

A338 – A Member of the public has complained that a drain on the A338 near the London House crossing is higher than the surrounding tarmac and is causing large puddles of water to form, the water in which is then being sprayed on unsuspecting pedestrians by passing vehicles. Cllr Cox informed the Members that “CLARENCE” has been informed and that WCC Cllr Hall is aware and is looking into the matter.

11. **70.08 General Matters:**

Speed Humps in Cadley Road: Having considered a complaint regarding the safety of the speed hump in Cadley Rd close to the Sunton turning Members agreed to form a working group, consisting of Cllrs Chandler, Rossiter and Whinton, to investigate the matter with a view to providing the Members with a range of possible options to include the removal or repositioning of

the speed humps in order that the Members can make recommendations to WCC Highways to improve speed hump safety. **Action: Working Group**

WCC Rights of Way Improvement Plan: Cllr Rossiter having given a short brief on the improvement plan Members agreed that she should respond to WCC. **Action: Cllr Rossiter**

Flood Wardens Seminar: The Clerk informed the Members that Mr Still had kindly agreed to attend the Seminar and that it was anticipated that Mr Gilford would also attend.

Chicks Lane: A complaint had been received regard the lighting of the walkway that runs between the A338 and the Village Hall. The status and ownership of the walkway is not clear and the matter was deferred to the next meeting. However, in the meantime Cllr Rossiter agreed to investigate the status and ownership issues. **Action: Cllr Rossiter & Clerk**

12. **71.08 Co-option of Councillors:** Having met the statutory (LGA 1972 Sect 79 & 80) eligibility requirements Bel Crompton was co-opted as a Member of the Council. The Chairman welcomed Cllr Crompton in her absence. However Cllr Crompton cannot take up office until she has signed the Declaration of Acceptance of Office (LGA 1972 Sect 83). One vacancy remains as a result of the resignation of Cllr Gilford and anyone interested in becoming a councillor should contact the Parish Clerk for details.

13. **Date of Next Meeting:** Was confirmed as 6 November 2008 at 7.30 pm at the Village Hall.

The meeting closed at 8.50pm