

## COLLINGBOURNE DUCIS PARISH COUNCIL

### MINUTES OF MEETING HELD AT COLLINGBOURNE PRIMARY SCHOOL ON THURSDAY 1<sup>ST</sup> JULY 2004

Present: Cllr P Shields (Chairman)  
Cllrs B Bale, P Carter, P Cogdell, JC Robinson, JW Robinson, A Still  
and two members of the public.

1. **Apologies:** Cllrs Cox and Molyneux-Downs, Sgt M Woods and PC J Davis.
2. **Chairman's announcements:**

**Tidworth Community Plan:** The Parish Council is entitled to representation on most of the working groups associated with the Plan. If any councillor or member of the public has an interest in a particular group please contact Cllr Shields. The groups are: Culture and Leisure, Countryside and Land Based, Education and Life Long Learning, The Economy, Transport, Health and Social Care, and Communication.

**C D Village Hall Trust:** It is imperative that the Management Committee presents a business plan if the PC is to release the funds it has pledged for roof repairs.

**School Mobiles:** With the anticipated opening of the new school in October it is now critical that the PC formalise the plan for returning this area to grass after removal of the mobile classrooms. An on-site meeting with WCC is to be arranged.
3. **Minutes of the last meeting** held on 3 June 2004:  
The Minutes were agreed as a true record.  
Proposed by Cllr JW Robinson seconded by Cllr JC Robinson. Agreed nem con.  
**43.04** Matters arising: None
4. **Declaration(s) of Interest:**  
None.
5. **44.04 Policing Issues:**  
Cllr Cogdell reported that there have been three crimes during the month. A burglary at Highfield House from which two youths were seen running towards the A338 but were not thought to be anyone local, criminal damage to the graveyard fencing – detected, one youth officially reprimanded, a theft and attempted theft from vehicles in the Saunders Meadow/Shop area.  
There has been a recent spate of stealing staddlestones as well as bogus tradesmen attempting to enter houses. In the latter case a Ford Mondeo Estate car has been seen driving away from the area. The public is asked to be vigilant.
6. **Adjournment for public comments/questions -7.43 pm.**  
  
District Cllr Still reported that there is a vacancy for the position of Cultural Ambassador for the village due to the resignation of Mr R S Harrison. If anyone is interested in the position please contact him. Kennet District Council is currently concentrating on facilities for young people aged between 9 and 15 years. There is to be a further meeting about this in the next few weeks.  
Organisations that have received grants from KDC are being asked to talk about what the funds have been used for.  
  
The meeting reconvened at 7.46 pm.
7. **45.04 Finance Committee Report:**  
Cllr JW Robinson presented the monthly financial statement for June 2004.  
**Internal Auditor's Report:** The report has been received from Mrs M Harrison.  
**Audit of Accounts for year ended 31.3.04:** The Statement of Accounts was approved and the Statement of Assurance given.  
Proposed by Cllr JW Robinson seconded by Cllr JC Robinson. Agreed nem con.  
**Request for donation:** Dist Cllr Still outlined the proposed allocation of funds by the Collingbourne and Everleigh Link. It was agreed to give a donation of £100.00 to the newly established group.  
Proposed by Cllr Shields seconded by Cllr Carter. Vote 7 for 1 abstention.

**Letter of thanks:** A letter of thanks for the donation has been received from Victim Support Wiltshire.  
**The following cheques were authorised:**  
 J Sedgwick (Beechwood Gardening Service) £313.00 (3<sup>rd</sup> of 2004/5 contract).  
 Parish Clerk's quarterly salary £657.66 and expenses £127.94.  
 Proposed by Cllr JW Robinson seconded by Cllr Cogdell. Agreed nem con.

**46.04 Planning Committee report:**

Cllr Price submitted the report for June. (To be displayed upon the notice board.)

**Kennet Local Plan 2011:** The new Local Plan has been approved. Copies are available for the public to view upon reasonable notice to Cllr Price or Dist Cllr Still.

**47.04 Property Committee report:**

Cllr Bale presented her report.

**Property Committee Meeting:** There is to be a meeting of the Property Committee on Saturday 10<sup>th</sup> July to discuss the burial ground fence and the village green trees. Meeting to start at 11.00 am at the burial ground.

**Recycling bins:** These are to be moved from the Village Hall car park to the Blue Lion car park.

**Recreation Ground:** The refuse bins have not been emptied recently. Cllr Bale to take the matter up with the Boys Football Club which is responsible for emptying them.

8. **48.04 Highway matters:**

**Kerbing on Shaw Hill:** A letter has been received from Wiltshire County Highways Partnership confirming that the work has now been completed. Chairman to contact WHP as the PC is not satisfied with the work. More kerbing is needed further up the road where the bank has fallen away.

**Traffic calming:** Two sets of proposed plans have been received from WCC Integrated Transport Traffic and Road Safety Team. Cllr Shields outlined the history of these proposals and said the plans will be circulated to councillors. An on-site sub-committee meeting is to be arranged. (Chairman, Cllrs Bale, Still and JW Robinson). Proposed by Cllr Carter seconded by Cllr Price. Agreed nem con.

**Dual use footpath/cycleway:** This does not conform to Community Safety legislation. It was agreed that a letter be written to WHP expressing the PC's concern.

Proposed by Cllr Still seconded by Cllr Cogdell. Agreed nem con.

**Bridge at Church Street:** The new parapets have still not been built. Cllr Shields to follow up.

**49.04 General matters:**

**Queen Elizabeth II Golden Jubilee memorial sign:** Cllr Cogdell reported that at the beginning of June the crown had been put back up and the hanging baskets put in place. Both the crown and the lettering have been re-gilded.

**The Queen's Award for Voluntary Service 2005:** Groups can be nominated if they have been working for a minimum of three years and the majority of members are volunteers. Groups solely concerned with fundraising for charitable purposes are not eligible. If anyone knows of a suitable local group please contact the parish clerk.

**Collingbourne Ducis Village Hall:** Cllr JC Robinson reported on the Management Committee meeting he attended on 7<sup>th</sup> June. After considering tenders a sub-committee has appointed the contractors who will commence repair work to the roof on 5 July. Specific donors to the roof repair fund have been asked if they are prepared to have their funds spent on additional items like new flooring and windows. The £50,000 fund from WCC is to be used to bring the building up to county standard for use by the school. They are looking at external storage for PE equipment etc. It is hoped to have it up and running for the Church Fete in September.

11. **Date of next meeting:** 2 September 2004 at 7.30 pm.

The meeting closed at 8.30 pm.