

## COLLINGBOURNE DUCIS PARISH COUNCIL

### MINUTES OF MEETING HELD IN COLLINGBOURNE PRIMARY SCHOOL ON THURSDAY 12 JULY 2011 AT 7.30pm

**Present:** Cllr M Cox (Chairman), Cllr A Ahl (Vice Chairman), Cllr N Williams, and Cllr Haverson.

**In Attendance:** Mr P Gill (Clerk), Wiltshire County Cllr C Howard PC Bayliss and one member of the public.

1. **Apologies:** Cllr M Catton.

**Absent:-** Cllr J Mason.

**Chairman's announcements:** The Chairman drew attention to the following:

Cllr Chandler has moved out of the village and as a result has resigned from the Council; however it is his intention to rejoin the council once he is eligible to do so. The Chairman thanked Cllr Chandler for his dedication and hard work as a Councillor over many years.

The Jubilee event was an outstanding success and came within budget. The Chairman thanked all concerned. He will arrange to have photos and invoices needed to be sent to Tidworth Area board as part of the post event report.

He expressed concern that the Olympic Eve Pop & Rock concert was looking doubtful due to a lack of support to set up with Friday being a working day.

3. **Minutes of last meeting:**

The minutes of, the Annual Parish Meeting and the Annual Parish Council Meeting held on 3 May 2012 having been previously circulated were agreed as a true record.

Proposed by Cllr Cox seconded by Cllr Ahl

**Agreed nem con**

**15.12 Matters arising.** Members noted that a Property Member had not been appointed and agreed to appoint Cllr Ahl.

4. **Declarations of Interest:** None declared.

5. **16.12 Policing Issues:** PC Bayliss reported on a number of incidents the most significant of which were 4 offences that had taken place in the Cadley Road area in 17 days and a significant increase in the number of thefts from farms. As result these were now high priorities for police effort and a meeting was to be held in the Village Hall at 7.00pm on Wednesday 25 July to look at ways of reducing crime and all are welcome. There was a major police and emergency services response to a false alarm which involved a possible sighting of a male with a hand gun near the school. In the end up it turned to be a resident who was out shooting pigeons with an air pistol. The male was given an Adult Caution. PC Bayliss explained that the law states "That an air weapon may only be used on the owner's property or on property with the permission of the owner". Moreover, the fall of shot must be within the property boundary.

6. **Adjournment for public comments/questions: 7.45pm.**

A member of the public asked a question regarding the £2000.00 allocated at the May 2012 Parish Council meeting to help fund the improvements to the traffic calming measures at the Sunton Junction in Cadley Road and stated that he thought the money could be better spent. In reply the Chairman explained the time to have made comment on the matter was during the adjournment for public comments/questions time in the Parish Council meeting. The matter was listed for consideration on the agenda of the May 2012 meeting which was posted in accordance with the LGA 1972 and a period of time was set aside early in the agenda for public comment/questions. After an exchange of views regarding this matter and speeding within the village the member of the public left feeling unsatisfied.

Wilts County Councillor C Howard presented the following report:

The new Core Strategy for Wiltshire was approved at a Council Meeting on 26<sup>th</sup> June. This sets out plans for the County until 2026 for future housing development, jobs, economic development, climate change, the environment and infrastructure including roads and transport. The Core Strategy document will now be scrutinised through an Examination in Public before final approval, and is expected to come into force next year. The full Core Strategy Pre-Submission Document may be viewed on the Wiltshire Council website. So far as the Tidworth Community Area is concerned, 1700 new homes are planned between now and 2026. The majority of these are to be at Tidworth in the North East Quadrant, and at Ludgershall at Drummond Park, the former Defence Medical Equipment Depot, and at Granby Gardens near the Garden Centre. There are no major developments planned in any of the villages in the Community Area. The programme to

improve Broadband connection and speeds in the County is proceeding as planned. Invitations to Tender were issued on 29<sup>th</sup> June, and a contract to implement the improvements will be issued in mid October, depending on final agreement for State Aid from the European Commission. Survey work will be carried out this autumn, and contract work is due to commence in early 2013. At present it is not possible to know exactly what work will be carried out in each parish area. Finally a reminder, with the approach of school holidays, that children up to age 16 may enjoy free swimming at Wiltshire Council leisure centres during the school holidays periods until 31<sup>st</sup> March next year. In reply to a question Wilts Councillor Howard explained that work to get the A338 de-primed continues. In the mean time Wiltshire Council is working to encouraged hauliers, by means of signage and speaking to the Haulier Associations, to use its preferred routes which do not include the A338.

The Chairman thanked Wilts Cllr Howard for his report.

**The meeting reconvened at 8.10pm**

7. **17.12 Finance Report:**

The Clerk presented the Income and Expenditure report along with Bank Reconciliations produced from the accounts package and the latest bank statements.

The following cheques were noted and/or presented for authorisation as per approved contracts or IAW Standing Orders:

Proposed by Cllr Cox seconded by Cllr Haverson that the report as presented be accepted and the cheques as presented be noted or authorised. **Agreed nem con**

PBWL Interest (End FY 11-12) DD £1328.13

St John Ambulance (Jubilee Event) £104.40

WALC (Annual Subscription) £303.37

Gillet & Johnston (Church Clock Service) £235.20

Wiltshire Council (Grass Cutting) £1049.34

Wiltshire Council (litter Contract) £545.62

Mick The Print (Jubilee Programmes) £124.00

Landmarc (Church Farm ROW) £35.00

New Rigg Music (Steel Band – Jubilee event balance) £600.00

Echo Ban (Jubilee Event) £300.00

Tipple Inn (Jubilee Event) £166.32

Sutcliffe Play (Knapp Play Eqpt Repairs) £647.76

Mick the Print (Jubilee Flyers) £38.00

Mr P Gill (Salary & Expenses) – £575.73

HM Revenue & Customs (Tax & NI) £144.00

Sutcliffe Play (Swing Seats repairs) £332.64

**Proposed by Cllr Cox seconded by Cllr Haverson**

**Agreed nem con**

Bobby Van Trust. Having considered a request to make a donation to the Bobby Van Members agreed to make a donation of £75.00.

**Proposed by Cllr Cox seconded by Cllr Williams**

**Agreed nem con**

Village Show. Having considered waiving Recreation Ground hire fees for Saturday 15 September 2012 Members agreed to waive the hire fee.

**Proposed by Cllr Cox seconded by Cllr Williams**

**Agreed nem con**

Collingbourne Ducis Primary School Council. Having considered a request for grant the Members expressed their agreement in principle to make a grant but needed more information before they could make a firm decision. The Members directed the Clerk to write to the school asking for more detail and to suggest to the school that they may wish to consider approaching Collingbourne Kingston PC for a grant.

**Action: Clerk**

Wiltshire Music Centre. Members noted the thank you letter.

St John Ambulance. Members noted the thank you letter.

Auditors. Members noted the appointment of Grant Thornton UK LLP as the External Auditors for FY 2012/2013 to 2017/2018 and scale of fees.

Play equipment. Cllr Ahl reported that the matter is still in hand.

8. **18.12 Planning Report:** Cllr Williams presented the planning report.

E/2012/0551/FUL - Well Cottage 70 Cadley Road Collingbourne Ducis SN8 3EA. Erection of replacement single story rear extension. Having previously considered the application Members had raised no comments and had directed the Clerk to respond IAW with his delegated powers.

E/2012/0684/TCA - Fell Yew tree at Pennyridge Church Street Collingbourne Ducis SN8 3EL. Having

previously considered the application Members had raised no comments and had directed the Clerk to respond IAW with his delegated powers.

After brief discussion, Cllr. Williams and Ahl agreed that Cllr. Ahl take over as Chair of Planning with immediate effect.

9. **19.12 Property Report:**

Cllr Haverson reported that the Millennium sign on the Village Green was in need of minor repair.

Members directed the Clerk to have it repaired and Cllr Cox agreed to pass the details of the maker to the Clerk in order to expedite the repairs. **Action: Cllr Cox & Clerk**

10. **20.12 Highway Matters:**

Cllr Haverson reported that he had received no reports from the public. Details of proposed changes to the bottom of Cadley Road have been circulated by the Chairman. The Wheelibins put out on the pavement continue to obstruct the footpaths, forcing pedestrians onto the highway. This is compounded by the fact that residents often leave them out after they have been emptied on some occasions until the weekend. On a positive note the Bin Men in general have been making an effort to put the empty bins back in a tidy fashion. Because of the weather he had not been able to carry out a proper survey but hopes to do this by the time of the next meeting.

**Action: Cllr Haverson**

Cadley Road Traffic Calming. After consideration of the detailed plans (A3 copy on Notice Board) of the feature Members agreed that the proposed feature, as linked to Wiltshire Council's reference HKB/TRO//CDUC, was in line with what the Members would like to see and no further comment was required. If members of the public wish to make comment on the feature they must do so by 30 July 2012.

**21.12 General Matters:**

**Thematic Groups.** Details of these groups can be found on the website at

<http://www.tidworthcommunityarea.info/> with little or no activity been shown to have taken place.

However, the Health and Social Care Forum will meet on 19th July. Tony Pickernell, TCAP Coordinator, is asking the PC for assistance in delivering and collecting a survey. Details to follow but apparently other PCs have already done this for TCAP.

**Community Speedwatch/SID Device.** Cllr Chandler is no longer involved with this scheme due to his resignation. However, Cllr Ahl reported that the main organisers in both Collingbournes have resigned and as a result the scheme is inactive.

**Allotments.** Given the resignation of Cllr Chandler Members agreed to close this item for the time being.

**Code of Conduct.** The Chairman and the Clerk briefed the Members using a set of previously circulated papers. After consideration of the papers Members agreed to adopt a revised Code of Conduct (copy attached) with immediate effect and to amend the Council's Standing Orders to require Councillors with a disclosable pecuniary interest in relation to any item of business being transacted at a meeting to withdraw from the meeting for the relevant agenda item. And in respect of the adopted Code of Conduct, should an issue with significant interest from a number of councillors arise as such would render the council inquorate, a meeting of the Dispensation Committee will be convened to consider the interests and potential dispensation of councillors.

**Proposed by Cllr Ahl seconded by Cllr Cox**

**agreed nem con**

**Action: Members. In compliance with the new code and in line with previously circulated instructions issued by Wiltshire Council Members are to submit their Register of Interests to the Monitoring Officer at Wiltshire Council by 28 July 2012.**

**Action; Clerk to draft amendments to Standing Orders and circulate to Members.**

12. **22.12 Co-option of Councillors:** Five vacancies exist as a result of Cllr Chandler's resignation and anyone interested in becoming a councillor should contact the Parish Clerk for details.

13. **Date of Next Meeting:** The date of the next meeting was confirmed as Thursday 6 September 2012 at 7.30 pm.

The meeting closed at 21.10 pm.