

COLLINGBOURNE DUCIS PARISH COUNCIL

**MINUTES OF MEETING HELD IN COLLINGBOURNE PRIMARY SCHOOL
ON THURSDAY 1 OCTOBER 2009 AT 7.30pm**

Present: Cllr M Cox (Chairman), Cllr B Bale, Cllr G Chandler, and Cllr N Williams

In Attendance: Mr P Gill Clerk, WC Cllr C Howard, PCSO M Downham and one member of the public.

1. **Apologies:** Cllr A Jones, Cllr B Crompton, Cllr N Whinton, Cllr P Risborough, Cllr K Pickis and Cllr K Rossiter.
2. **Chairman's announcements:**
Letter of thanks from Collingbournes & Everleigh Village Show Committee
3. **Minutes of last meeting:**
The minutes of the Meeting of the Parish Council held on 3 September 2009 having been previously circulated were agreed as a true record.
Proposed by Cllr Chandler seconded by Cllr Williams. **Agreed nem con**
39.09 Matters arising. None that do not appear on the agenda.
4. **Declarations of Interest:** Cllr Cox declared an interest in item 41.09 - Gillett & Johnston estimate.
5. **40.09 Policing Issues:** PCSO Downham reported that the Beat Manager PC Wilkins is moving to Hampshire Constabulary and will be replaced by PC Baylis and she confirmed that the PCSOs are not fully trained in the use of hand held speed monitoring devices. However, the Special Constable is fully trained and he will be using them around the area. At which point the Members expressed their concerns regarding the ineffective police response to their regular requests to have speed checks conducted on the A338 where it passes through the village. The member of the public also voiced their concern at this lack of response. PCSO Downham then gave a list of four very minor incidents which had come to the attention of the police since the last meeting and alerted the Members to the fact that on night of 25th November small groups of soldiers will be crossing the A338 at various locations in the area.
6. **Adjournment for public comments/questions: 7.48pm.**
A member of the public raised concerns regarding the inappropriateness, in his opinion, of the play equipment in the Saxon Field and Saunders Meadow play areas to which the Chairman replied by explaining the background to the selection and installation of the current equipment. The same person then asked about the possible purchase of 30MPH stickers for Wheelie Bins to which the Chairman replied that the matter was under consideration because two other members of the public had asked at the last meeting that the proposal be considered.

Wiltshire Councillor. W.C. Cllr informed Members that as he only had specific matters to report on he would report on them as they arose on the agenda.

The meeting reconvened at 7.58pm

7. **41.09 Finance Report:**
The Clerk presented the Income and Expenditure report along with Bank Reconciliations produced from the accounts package and the latest bank statements.
The following cheques were presented for authorisation as per approved contracts or IAW Standing Orders:
Bawden Ltd (Grass Cutting) £466.61
Southern Electric (Jun-Aug) £18.77
First Clean (Bus Shelters) £23.00
CD & Everleigh PCC (Grant to St Andrews) £2,500
Playsafe Ltd (ROSPA inspection) £148.35
Litter Contract. Confirm contract details and make 1st payment of £180.
Clerk's Salary & Expenses (Jun-Sep) £1376.35

Proposed by Cllr Cox seconded by Cllr Bale that the report as presented be accepted and the cheques as presented be noted and authorised.

Agreed nem con

Gillett & Johnston estimate. – Having considered an invoice of £2959+VAT for major repairs to the Church Clock the Members agreed in principle to meet some of the costs IAW with PC Act 1957 S2 but subject to the outcome of a bid already submitted to the Tidworth Area Board. However, having already declared an interest in this item Cllr Cox chose to abstain from voting on the matter which left the meeting in quorate for this item and therefore no binding decision was recorded.

Draft Budget. The Clerk asked Members of the F&P Committee to note the possible requirement to present a draft budget and Precept recommendation for consideration at the PC meeting in December in order to meet the revised timelines set by Wiltshire Council.

Action: F&P Committee to note

8. **42.09 Planning Report.**

The Clerk, in Cllr. Wintons absence, presented the planning report (copy attached and to be displayed on the notice board).

E/09/1148/TCA. Removal of leylandii from the garden of the property at Sunton Cottage, 93 Sunton SN8 3DZ for Mrs M Allcorn.

E/09/1141/TCA. Works to trees in a conservation area- felling and removal of a willow tree at the property, described as diseased and dangerous, at Linden Cottage, High Street SN8 3EQ for Mr P Siggers.

The Clerk had previously responded to the above applications IAW his delegated powers.

Proposed by Cllr Williams and seconded by Cllr Cox that the report as presented be accepted. **Agreed nem con**

9. **43.09 Property Report:**

ROSPA Report. The Clerk informed Members that the report had identified that some minor medial works were required to be carried out to the equipment in the Knapp Hill Play Area and the Members agreed that the installer should be invited to quote for the contract to carry out the remedial works. The Clerk also reported that the report had identified some compliance failures in the recently installed skate park equipment although not serious in nature the Members directed the Clerk to raise the matter to the installers with a view to gaining the requisite compliance.

Action:

Clerk

Recreation Ground: After discussion the Members agreed in principle to purchase play swings at a cost not to exceed £2.5K but subject to the outcome of a previously submitted bid for funding.

Proposed by Cllr Cox seconded by Cllr Williams.

Agreed nem con

Action: Chairman

Play Areas. WC Cllr Howard reported that the situation on the handover of the two playgrounds from Wiltshire Council to the Parish Council was as follows:

a. The handover of Saunders Meadow from the developer Persimmon was fully completed on 27th July.

b. The handover of Saxon Rise has been completed apart from confirmation from the Land Registry.

c. He is due to attend a meeting with the two Council officers concerned on 19th October, and should be in a position to report back at the November Parish Council meeting.

Benches. The bench for the path on the eastern side of the River Bourne is awaiting fixing in position. Cllr Chandler agreed to identify a suitable location to position a bench on Knapp Hill and to inform the Clerk who will then order a bench at a cost not exceed £120.00 and source a quote for its positioning.

Proposed by Cllr Cox seconded by Cllr Chandler.

Agreed nem con

Action: Cllr Chandler & Clerk

Burial Ground. The Chairman reported that the heap of discarded flowers etc is slowly disappearing and proposed that the beech trees lining the path should have their crowns lifted after discussion of which the Members directed the Clerk to get a quote from Bawdens. Moreover, following a discussion regarding the most suitable size of bare root beech hedging for the eastern end of the burial ground it was agreed that saplings would be best and the Chairman was to resource the saplings at a cost not to exceed £250.00.

Proposed by Cllr Williams seconded by Cllr Bale

Agreed nem con

Action: Clerk

Recycling skips: Skips for plastic & cardboard waste will be at Everleigh Road on Wednesday 21 October and at Station Approach on Wednesday 16 December 2009 between 10.00am & 12.30pm. A full list of future dates has been posted on <http://www.collingbourne-ducis.com>.

10. **44.09 Highway Matters:**
WC Parish Steward Scheme. The date of the next visit is 3& 4 November, and Cllr Bale should be notified of any work needed in the parish as soon as possible. **Action: Cllr Bale**
Highways Improvements. W.C. Cllr Howard reported the installation of the new lamp post at Church Bends is due to be completed in January or February. The project manager applied to the Diocese of Salisbury for a Faculty on 21st August and that he hoped that the Cadley Road- rearrangement of traffic calming measures would get done in 2010/11.
Chick's Lane Footpath. The quotes and request to release funds have not been passed to W.C. as W.C. Cllr Howard has yet to identify the name of the officer to whom the quotes and request should be sent. W.C. Cllr Howard agreed to chase up the name of the officer. **Action: Chairman & W.C. Cllr Howard**
30MPH Wheelie Bin Stickers. Due to the absence of Cllr Jones no report was offered however the comments made earlier by the member of the public were noted. It is hoped that Cllr Jones will provide a report at the next meeting. **Action: Cllr Jones**
Bourne Path. There are still some trees etc overhanging the path which are making it difficult to safely walk on the path. Cllr Chandler agreed to write to Ester Daley at W.C Highways and to approach a particular property owner regarding a very overhanging tree.
11. **45.09 General Matters:**
Village Show. The Chairman reported that the show had been a success and that the climbing wall sponsored by the PC had proved to be popular.
Bus Shelters. Cllr has yet to write to Wiltshire Council. **Action Cllr Chandler**
Allotments. No movement as yet on possible site as the land is still subject to probate. **Action: Cllr Chandler**
Great Mere. After discussion it was agreed that the Chairman would approach the Chairman of the Great Mere Conservation Group regarding the group's future plans. **Action: Chairman**
12. **46.09 Co-option of Councillors:** One vacancy remains as a result of the resignation of Cllr Gilford and anyone interested in becoming a councillor should contact the Parish Clerk for details.
13. **Date of Next Meeting:** The date of the next meeting was confirmed as 7.30pm on Thursday 12 November 2009 in Collingbourne Primary School.

The meeting closed at 9.00pm