

COLLINGBOURNE DUCIS PARISH COUNCIL

**MINUTES OF MEETING HELD IN COLLINGBOURNE PRIMARY SCHOOL
ON THURSDAY 1 APRIL 2010 AT 7.30pm**

Present: Cllr G Chandler (Vice chairman), Cllr A Jones, Cllr B Crompton, Cllr N Whinton and Cllr N Williams.

In Attendance: Mr P Gill Clerk, Wiltshire County Cllr C Howard and three members of the public.

1. **Apologies:** Cllr M Cox (Chairman), Cllr B Bale, Cllr K Pickis, Cllr P Risborough and Cllr K Rossiter.

2. **Chairman's announcements:** None made

3. **Minutes of last meeting:**

The minutes of the Meeting of the Parish Council held on 4 March 2010 having been previously circulated were agreed as a true record.

Proposed by Cllr Chandler seconded by Cllr Whinton.

1 Abstention

86.09 Matters arising. None that do not appear on the agenda.

4. **Declarations of Interest:** None declared.

5. **87.09 Policing Issues:** No report offered. The Members directed the Clerk to inform police of their concern that no report was offered.

6. **Adjournment for public comments/questions: 7.35pm.**

A member of the public raised the matter of the death of a young soldier and the poor state of repair of the roads in the area to which Wilts Councillor Howard replied. The same member of the public asked about the Litter Contract to which the Clerk replied. The Members directed the Clerk to request the editor of the courier to re-run an item of CLARENCE.

Another Member of the public who asked about the Speed Watch Scheme was directed towards the police for further details.

Wiltshire Councillor C Howard reported that he asked for plans and costings to be drawn up for the re-siting of the speed hump at the Cadley Road/Sunton junction. He also drew attention to the grants available from the Tidworth Area Board and for applicants to forward their bids as a matter of urgency. He informed Members that a meeting is scheduled for 14 April to discuss the possible transfer of the Saunders Meadow & Saxon Rise Play Areas to PC ownership. In answer to a question he informed members that the aspiration to have the A338 de-primed still has some way to go.

The Members thanked Wiltshire Councillor Howard for his help and continuing support.

The meeting reconvened at 7.50pm

7. **88.09 Finance Report:**

The Clerk presented the Income and Expenditure report along with Bank Reconciliations produced from the accounts package and the latest bank statements .

The following cheques were noted and/or presented for authorisation as per approved contracts or IAW Standing Orders:

Bawdens - £0.10 to balance PV 63.

Southern Electric (Teen Shelter) - £28.57

Pewsey CAP (30MPH stickers) - £11.70

Batt Broadbent (Church Clock) - £160.33

Mr J Halfon (Litter Contract) - £180.00

Proposed by Cllr Crompton seconded by Cllr Chandler that the report as presented be accepted and the cheques as presented be noted or authorised.

Agreed nem con

TCAP. Having consider request for financial support from TCAP Members agreed not to meet the request.

Proposed by Cllr Chandler seconded by Cllr Williams

Agreed nem con

Village Fete. Having considered a request from the Village Fete Committee to waive the hire fee for the use of the Recreation Ground the Members agreed to waive the hire fee.

Proposed by Cllr Jones seconded by Cllr Crompton **Agreed nem con**

Church Celebration. After a lengthy discussion and a vote regarding making a donation to the Church Celebration and a request to waive the hire fee for the use of the Recreation Ground Members agreed not to make a donation but agreed to waive the hire fee.

Proposed by Cllr Whinton seconded by Cllr Crompton **Agreed**

Internal Auditor. The members agreed to appoint Mr J Robinson as the internal Auditor.

Proposed by Cllr Chandler seconded by Cllr Williams **Agreed nem con**

8. **89.09 Planning Report:**

Cllr Whinton presented the planning report (copy attached and to be displayed on the notice board).

E/10/0320/FUL. Erection of new dwelling, at 106 Cadley Road SN8 3EA for Mrs Deborah Bainton request for extension of time limit for implementing planning permission No K/56026/F. Having considered this application the Members agreed not to raise any objections.

E/10/0361/TCA Felling of silver birch tree situated in the front garden of 2 West Farm Close SN8 3DU for Mr. J. Culverhouse. The Clerk had previously responded to the above application IAW his delegated powers.

Proposed by Cllr Williams, seconded by Cllr Jones that the report be accepted.

**Agreed nem con
Action: Clerk**

9. **90.09 Property Report:**

Burial Ground.

Works. Cllr Chandler informed Members that he has received a suitable quotation to rotavate and reseed the ex rubbish tip area and Members agreed that the cost should not exceed £100. He also informed Members that he has yet to obtain a third quotation for the repairs to the repair of the damage to the retaining wall.

Proposed by Cllr Williams seconded by Cllr Jones.

**Agreed nem con
Action: Cllr Chandler & Clerk**

Fees . Having considered raising the fees Members agreed in line with their current policy to gradually raise fees where necessary to bring them into line with the Church of England fees by April 2013. The new table of fees will be published on the Notice Board and the Council's Website.

Proposed by Cllr Chandler seconded by Cllr Crompton

**Agreed nem con
Action: /Clerk**

Recycling skips: Skips for plastic & cardboard waste will be at Station Approach on Tuesday 20 April 2010 between 10.00am & 12.30pm. A full list of future dates has been posted on www.collingbourne-ducis.com.

10. **91.09 Highway Matters:**

WC Parish Steward Scheme. The date of the next visit dates are 12 & 13 April and Cllr Bale should be notified of any work needed in the parish as soon as possible.

Action: Cllr Bale

Highways Improvements. The Clerk informed Members that Cllr Cox had confirmed in writing to Wiltshire County Cllr Howard that the remaining Old Railway Monies would be best used to meet the PC's proposals submitted to Wiltshire Highways and the TCAP Transport Committee.

30MPH Wheelie Bin Stickers. The Clerk reported that he had taken delivery of the stickers and that this had been advertised in the Courier.

Action: Clerk

11. **92.09 General Matters:**

Parish Council Meetings. Having considered in some detail a discussion paper presented by the Clerk and having taken account of the availability of modern communications and IT systems, the need to work more efficiently and to be greener the Members agreed to trial a reduction in the number of scheduled Parish Council Meetings to 7 per year with other meetings being called if required.. The scheduled meetings are to be held May, June, July, September, November, January and March and the trial is to be reviewed after one year.

Proposed by Cllr Chandler seconded by Cllr Crompton

**Agreed nem con
Action: Clerk**

Standing Orders. The Clerk reported that Cllr Cox had carried out an initial revision of the Standing Orders and that he intended to bring forward a draft to the next meeting.

Action: Cllr Cox

Allotments. No movement as yet however discussions with land owners are still ongoing. Moreover, Cllr Chandler reported that he had been working to facilitate the use of spare garden space by villagers who are keen to grow their own vegetables but who do not have a garden in which to do so as result of which the PC

had been requested to draw up contracts between the owners and the users. The Clerk advised the Members that they did not have the authority or power to draw up such contracts.

Action: Cllr Chandler

12. **93.09 Co-option of Councillors:** One vacancy remains as a result of the resignation of Cllr Gilford and anyone interested in becoming a councillor should contact the Parish Clerk for details.
13. **Date of Next Meeting:** The date of the next meeting was confirmed as 6th May 2010 at 7.00 pm starting with the **Annual Parish Meeting** which is to be followed by the **Annual Meeting of the Parish Council**. However meetings are subject to change if this date is chosen for a General Election.

The meeting closed at 20.55pm