

COLLINGBOURNE DUCIS PARISH COUNCIL

MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 7 SEPTEMBER 2006

Present: Cllr M Cox (Chairman)

Cllrs P Carter, P Cogdell, G Chandler, C Price, J Robinson, A Still, A Stone, N Whinton
County Cllr R Hall and one member of the public

1. **Apologies:** District Cllr A Still and Cllr B Bale.
2. **50.06 Casual Vacancy:** Since no notice of claim to an election was received from ten electors within the statutory 14 day period the Council is now free to co-opt.
3. **Chairman's announcements:**
 - Community First AGM:** Cllrs Robinson and Whinton will attend this meeting on Wednesday 4th October at Devizes Corn Exchange at 7.00 pm. Clerk to respond.
 - Flood Warden:** Mr Simon Griffiths has agreed to take on this position as an agent of the Parish Council. Cllr. Cox to inform the Environment Agency and confirm the process.
 - Village Hall sign:** The Village Hall Trust has suggested that the PC share the cost of replacing the signage to the Village Hall and Recreation Ground. Cllr Cox to liaise.
 - Volunteering Opportunities and Rural Information points:** A letter has been received asking if the PC can recommend any suitable locations. Parish Clerk to copy the request to the Village Hall Committee as the Village Hall may be the best location.
 - SE Kennet Councillor's Forum:** Cllr Whinton reported on the meeting she attended at which Mr Robert Draper, Senior Environmental Health Officer at KDC had indicated that a Consultant Entomologist from Dorset had been hired for 4 days from 19 September at a cost of £2,000 to investigate the problem of flies in the Collingbournes. Cllr. Whinton will produce a short written report.
4. **Minutes of the last meetings:**

The Minutes of the meeting held on 6 July 2006 were agreed as a true record
Proposed by Cllr Carter seconded by Cllr Whinton. Agreed nem con.

43.06 Matters arising: The Clerk reported that the Emergency Planning Exercise will take place at Sunton Cottage on Thursday, 9 November 2006.
A letter of confirmation of the PC's agreement to share the cost of creating a Licence Agreement for the Knapp Close play area has been written to Sarsen Housing Association's solicitor.
5. **Declarations of Interest:** Cllr Stone declared an interest in Agenda Item 8 as he is a member of the Football Club.
Cllr. Cox declared an interest Item 8 as he is a member of the Great Mere steering committee.
6. **52.06 Policing Issues:**

There was no police report at Sgt Porter was not present.
7. **Adjournment for public comments/questions 7.55 pm.**

The meeting reconvened at 8.13 pm.
8. **53.06 Finance Committee Report:**

Cllr Robinson presented the Financial Report for July/August in its new format and said that £3,000 will be transferred from the Scottish Widows to Lloyds to cover outstanding payments until the second instalment of the Precept is received at the end of September.
The Supporting Statement to the Accounts for the year ended 31.03.2006 will be circulated.

Letter of thanks: A letter of thanks for the PC's donation has been received from Dragonflies Pre-School.

Request for donation: It was agreed that a donation of £50 be given to Kennet Citizens Advice Bureau Ltd. Proposed by Cllr Carter seconded by Cllr Cogdell. Agreed nem con.

Report of the Finance Committee meeting held on 3.8.06:

The quote of £469 from BJS for turfing the worn areas of the football pitch has been accepted by the Property Committee.

At the Property Committee's recommendation funds of £200 were authorised for repairs to the Bourne path refuse bin and the fingerpost at Everleigh Road.

Cheques authorised: J H Sedgwick £844.00 (Beech Wood 2nd and 3rd invoices).

KDC £705.00 (first instalment of grounds maintenance 2006/7).

TDT Litter Patrol: Cllr Cox reported that the next quarterly invoice would be for 2 months instead of 3 to reflect the work that was not carried out due to the operative's illness.

The following cheques were authorised:

CDVHT £144.00 (hire of hall 1.4.06 – 31.3.07).

J H Sedgwick £422.00 (Beech Wood 4th of 6 invoices for 2006 grass cutting season).

RBS Software Solutions £581.63 (ALPHA financial software purchase and training).

Tidworth Trust £416.50 (Litter patrol 2nd payment July – September 2006).

Proposed by Cllr Robinson seconded by Cllr Carter. Agreed nem con.

54.06 Planning Committee Report:

Cllr Price presented the report for July/August 2006. To be displayed upon the noticeboard and the parish website: www.collingbourne-ducis.com.

55.06 Property Committee Report: As Cllr Bale was not present the Chairman presented the report for July/August 2006.

Report of Property Committee meeting 3.8.06:

Turf quotes: It was agreed to accept the quotation of £469 from BJS Garden Services for turfing the worn areas of the football pitch and sandpit on the recreation ground.

Repairs: A sum of up to £200 was agreed for repairs to the damaged Bourne path refuse bin and the fingerpost at Everleigh Road. Quotations for a new Parish noticeboard to be collected for the full PC meeting on 7 September.

Great Mere: It was agreed that the Great Mere Community Conservation Group be requested to clear the overgrown culvert that runs beside the bridleway.

Proposed by Cllr Cogdell seconded by Cllr Price. Agreed nem con.

Recreation Ground – Football Club: The Football Club is to be reminded that it is in breach of its tenancy agreement for use of the recreation ground as the annual fee has not been paid. Cllr Stone to deal with this?

Council property replacement plan: Cllr Cox provided detailed costings for replacement of council property where appropriate. It was agreed to purchase a re-cycled plastic seat from Marmax Products Ltd at a cost of £230.

Proposed by Cllr Whinton seconded by Cllr Cogdell. Agreed nem con.

Cllr Cox will make further enquiries to Everleigh and Collingbourne Kingston Parish Councils regarding costs of a new noticeboard.

The Property Committee is to make a recommendation about bus shelter replacement before the December PC meeting.

Clerk's office systems: Cllr Robinson to investigate costs of purchasing computer and IT equipment to replace the Clerk's personal machine which is currently being used for parish council business.

9. **56.06 General Matters:**

KDC Corporate Strategy Review: Cllr Cox to scan this document and circulate it electronically. Clerk to circulate 2 hard copies.

Tidworth Community Area Partnership Planning Co-ordinator: It was agreed that the PC would not make a contribution to paying for this new post at this time. Clerk to respond.

Proposed by Cllr Robinson seconded by Cllr Cogdell. Agreed nem con.

SPTA (East) – Proposed new Eastern Access route and hardstandings: A letter outlining proposals for these has been received. Earlier in the meeting County Cllr Robert Hall explained the necessity for them and how he felt they would impact on the parish. The chairman, clerk and one councillor will attend the SPTA Parish Liaison day on Thursday 21 September at Westdown Camp where there will be a presentation on this matter. Details to be reported at the October PC meeting.

10. **49.06 Highway matters:**

There was no report as Cllr Bale was not present.

11. **Date of next meeting:** 5 October 2006 at 7.30 pm.

The meeting closed at 9.00 pm.