

## COLLINGBOURNE DUCIS PARISH COUNCIL

### MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 6 JANUARY 2005

Present: Cllr P Shields (Chairman)  
Cllrs P Cogdell, M Cox, C Price, JW Robinson, A Stone  
County Cllr M Connolly and one member of the public.

1. **Apologies:** Cllrs B Bale, P Carter, A Molyneux-Downs, JC Robinson and A H Still.
2. **Chairman's announcements:**
  - Canine Training Services:** There will be a talk on Dog Training and Behaviour to raise money for the Tsunami Disaster on Thursday 13 January at 7.00 pm at the Village Hall.
  - Local speed limits:** We have been asked by the Department of Transport for our comments on the Revised Guidance on local speed limits. Cllr Shields to reply.
  - Kennet Housing Strategy 2004/8:** This has now been published and is available online at [www.kennet.gov.uk/Housing/Housing1.nsf/policies\\_strategies?OpenPage](http://www.kennet.gov.uk/Housing/Housing1.nsf/policies_strategies?OpenPage) or email [housing@kennet.gov.uk](mailto:housing@kennet.gov.uk)
  - Guide to becoming a Quality Council:** Copies of this publication will be circulated to councillors prior to discussion of our possible application for 'quality' status being placed on the agenda for the February meeting.
  - Emergency Planning – Parish Exercises:** We have been invited to participate in a Parish Evening exercise in October. The matter will be placed on the agenda for the February meeting.
3. **Minutes of the last meeting** held on 2 December 2004:  
The Minutes were agreed as a true record.  
Proposed by Cllr Cox seconded by Cllr Stone. Agreed nem con.
  - 1.05 Matters arising:** Cllr Cox reported that he had prepared a report for KDC on the fly situation in the parish this year.
  - Collingbourne 2<sup>nd</sup> Bridge repairs:** Permission is to be given to WCC to use the three village greens adjoining the bridge as necessary providing they are returned to their present condition and established shrubs replanted. The remaining area is the responsibility of Court Farm.
4. **Declaration(s) of Interest:**  
None.
5. **Adjournment for public comments/questions -7.47 pm.**  
  
Cllr Connolly invited parish representatives to attend the meeting of the Tidworth Development Trust Community Transport Group on 19 January at 6.00 pm at the Community Centre, Wylde Rd, Tidworth.  
  
The meeting reconvened at 7.50 pm.
6. **2.05 Finance Committee Report:**  
Cllr JW Robinson presented the monthly financial statement for December 2004.
  - Letter of thanks:** A letter of thanks for our donation has been received from VITALISE (formerly Winged Fellowship Trust).
  - The following cheques were authorised:**  
Parish Clerk's quarterly salary £706.16 and expenses £114.38.  
Verio Ltd £128.60 (annual service charge for WebstarterPlan)  
Proposed by Cllr JW Robinson seconded by Cllr Stone. Agreed nem con.
  - Precept 2005/2006:**  
The Budget Forecast remains largely the same as the previous year. £2000 of the reserves has been allocated to cover anticipated work to the Parish Burial Ground and £3000 for the Knapp Close Play Area. Cllr Robinson outlined the few changes which were as follows:  
  
Budgeted Expenditure:

Donations and subscriptions:

- £500 for Other donations (an increase of £100).
- £300 for the Village Hall (a decrease of £5000)

Total forecast £1375 (a decrease of £4900).

Administration:

- £900 for Insurance premiums (an increase of £55)
- £175 for Audit fees (a decrease of £75)
- £75 for Village Hall hire (an increase of £75)
- £3100 for Clerks salary (an increase of £200)
- £300 for Councillor's expenses (a decrease of £50)
- £0 for Election expenses (a decrease of £600)

Total forecast £8786 (a decrease of £395).

Services:

- £6000 for Grass cutting and grounds maintenance (an increase of £1500).
- £2000 for General maintenance (an increase of £250)

Total forecast £8340 (an increase of £1750).

TOTAL FORECASTED EXPENDITURE £18501.

TOTAL FORECASTED INCOME (excluding Precept) £4,356.

It was agreed that the Precept request remain at £14,000 for the year 2005/2006.  
Proposed by Cllr JW Robinson seconded by Cllr Shields. Agreed nem con.

The Chairman thanked Cllr Robinson and the Finance Committee.

7. **Date of next meeting:** 3 February 2005 at 7.30 pm.  
The meeting closed at 8.14 pm.