

## COLLINGBOURNE DUCIS PARISH COUNCIL

### MINUTES OF MEETING HELD AT COLLINGBOURNE PRIMARY SCHOOL ON THURSDAY 4 MARCH 2004

Present: Cllr A H Still (Chairman)

Cllrs B Bale, P Carter, P Cogdell, M Cox, A Molyneux-Downs, JC Robinson, JW Robinson, P Shields,  
County Cllr M Connolly and two members of the public.

1. **Apologies:** Cllrs C Price, A Stone and Sgt P Oatway
2. **Chairman's announcements:**  
**A Link Scheme for the Collingbournes:** A meeting is to be held on Monday 8<sup>th</sup> March at 7.30 pm at St Andrews Church, Collingbourne Ducis.  
**Code of Conduct – Register of Interests:** The Standards Board for England has written to all Monitoring Officers specifying requirements for Parish Councillors to register and declare membership of the Freemasons or of Political Party Councillor Associations. Each councillor will receive a copy of the letter.
3. **Minutes of the last meeting** held on 5 February 2004:  
The Minutes were agreed as a true record.  
Proposed by Cllr Cox seconded by Cllr Carter. Agreed nem con.  
**11.04** Matters arising: None
4. **12.04 Appointment of Committee Member:**  
Cllr Molyneux-Downs was appointed to the Planning and Property Committees.  
Proposed by Cllr JW Robinson seconded by Cllr Shields. Agreed nem con.
5. **Declaration(s) of Interest:**  
Cllr Cox declared an interest in item 8 on the agenda (requests for donations) as he is married to the Scout Leader. Cllr Bale declared a similar interest as she is on the Scout Group's Executive Committee.
6. **13.04 Policing Issues:**  
There was no report as Sgt Oatway was unable to attend the meeting.
7. **Adjournment for public comments/questions -7.43 pm.**  
  
The meeting reconvened at 7.47 pm.
8. **14.04 Finance Committee Report:**  
Cllr JW Robinson presented the monthly financial statement for February 2004.  
**Appointment of Internal Auditor:** Mrs Margaret Harrison was appointed as Internal Auditor.  
Proposed by Cllr JW Robinson seconded by Cllr Carter. Agreed nem con.  
**Collingbourne Ducis Village Hall Trust:** A letter of thanks for the grant of £5,000 towards the repair of the village hall roof and for the donation of £300 for upkeep has been received from the Village Hall Trust.  
**Sinking Fund:** The VHT's current insurance policy will not cover the costs of repairing the village hall nor will it cover repayment of the parish council loan when it falls due. Cllr Robinson to write to the Trustees expressing the PC's concern about this situation.  
**Burial Ground – review of fees:** It was agreed that the fees remain unchanged.  
Proposed by Cllr Still seconded by Cllr Shields. Agreed nem con.  
**Recreation Ground – review of tenancy fees:** It was agreed that the tenancy fees remain unchanged.  
Proposed by Cllr JW Robinson seconded by Cllr Cox. Agreed nem con.  
**Requests for donations:**  
It was agreed that the following donations be made as per the budget forecast:  
Collingbourne Pre-School £75, St Andrews PCC £75, Wiltshire Air Ambulance £300  
Proposed by Cllr JW Robinson seconded by Cllr Cogdell. Agreed nem con.

1<sup>st</sup> Collingbourne Air Scout Group: After discussion it was agreed to make donation of £350.  
Proposed by Cllr Cogdell seconded by Cllr Shields. Vote: 4 for 2 against. 3 abstentions.  
Kennet Citizen's Advice Bureau Ltd: After discussion it was agreed to make a donation of £75.  
Proposed by Cllr Shields seconded by Cllr Carter. Agreed nem con.

**The following cheques were authorised:**

Kennet District Council £58.75 (1 extra amenity skip for 5.3.04.)  
Society of Local Council Clerks £64.00 (annual subscription 2004).  
Proposed by Cllr JW Robinson seconded by Cllr Cogdell. Agreed nem con.

**15.04 Planning Committee report:**

Cllr Shields submitted the report for February. (To be displayed upon the notice board.)

**16.04 Property Committee report:**

Cllr Bale presented her report.

**Amenity Skips:** Skips are to be placed at Saxon Rise and Everleigh Road from 5 to 8 March. In the coming financial year Kennet District Council will no longer be providing this service free of charge.

**Plastic bollards on A346:** WCC have told us that these will not be replaced by kerbing in this financial year. A letter has been sent expressing the Council's concern and we are still awaiting a response.

**Bus Shelters:** It was agreed to accept the quote of £500 + VAT which has now been received from KDC for removal of the side panels, cleaning of roof tiles and repainting all wood surfaces on the two damaged bus shelters.

Proposed by Cllr Still seconded by Cllr Cogdell. Agreed nem con.

**Waste bin:** Cllr Cogdell requested that a new waste bin be obtained to replace the burnt out one by the Everleigh Road bus stop.

**Extension of Lease for Land for mobile classrooms:** Wiltshire County Council has requested that the Parish Council give their approval to the grant of a new Lease to the County Council from 30 June 2004 until 1 February 2005. This was agreed.

Proposed by Cllr Carter seconded by Cllr Cox. Vote 8 for 1 against.

It was also agreed that a charge of £500 be made for this period.

Proposed by Cllr Carter seconded by Cllr JC Robinson. Agreed nem con.

9. **17.04 Highway matters:**

Cllr Shields reported that we have heard nothing further regarding the proposals for the use of our special grant money. WCC is still reviewing their figures and will come back to us.

10. **18.04 General matters:**

**Land west of High Street between Tudor House and 40 High Street:** Since the planning application for this site has lapsed a letter has been received from Mr Ray Ferguson asking the Parish Council to negotiate on behalf of four local residents to purchase the plot from the MOD for the village. It was decided not to pursue this matter without knowing the names of the proposed purchasers and that the MOD be approached to see if they would be prepared to pass it on to the Parish. Chairman to contact our Tidworth Liaison Officer.

**Best Kept Village Competition 2004:** It was decided not to enter this year.

11. **Date of next meeting:** 1 April 2004 at 7.30 pm

The meeting closed at 8.35 pm.