

## COLLINGBOURNE DUCIS PARISH COUNCIL

### MINUTES OF MEETING HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 1 NOVEMBER 2007

**Present:** Cllr M Cox (Chairman)

Cllrs, M Chandler, J Dowsett, P Risborough, S Gilford, K Pickis, K Rossiter, N Whinton

**In Attendance:** P Gill Clerk, County Cllr R Hall Dist Cllr C Howard, and four members of the public.

1. **Apologies:** Cllrs B Bale, PC Mark Randle

2. **Chairman's announcements:**

Cllr Pickis attended the Big Lottery Playful ideas/Playwork grant presentation on 30<sup>th</sup>. She has produced a report cum information sheet (Chairman to distribute).

Cllr Dowsett attended the Community First AGM and gave a very brief report at this point.

The grants officer at Kennet (Kate Davis) is looking for application for the £1.3M. 01380 724911, [kate.davis@kennet.gov.uk](mailto:kate.davis@kennet.gov.uk)

The Police and Home Office are having a Responsible Alcohol Sales campaign from now to Christmas regarding sale of alcohol to drunks and underage people. One objective is to raise awareness of the provision in the Licensing Act to prosecute for selling to those already drunk. They will be gathering evidence and also welcome evidence from the public.

Forestry Commission plans for Collingbourne Woods were emailed to all councilors during the month – it's a good document, recommended.

Wiltshire Children's and young people's service partnership have issued a questionnaire about a proposed formal Plan for Wiltshire Children and young people. [www.WiltshirePathways.org](http://www.WiltshirePathways.org) then click Children and Young People Plan. **Cllr Risborough agreed to take this on.**

Some minor progress on Saunders Meadow – at least the weeds have been cut. (Cllr. Howard might have more information in due course).

We have an invitation from Wiltshire Rural Housing Association to attend the opening of 5 houses in Kilmington (near Warminster) on 6<sup>th</sup> November.

We have an invitation to the opening of the Windmill Hill Childrens' centre in Tidworth on 10<sup>th</sup> November at 9.30am. It's for under 5s and is in the Community centre.

3. **Minutes of last meeting:**

The minutes of meeting held on 4 October 2007 having been previously circulated were agreed as a true record.

Proposed by Cllr Dowsett seconded by Cllr Whinton.

Agreed 3 Abstentions.

#### **86.07 Matters arising – for information only:**

84.07 Clerk wrote to WCC on 12th October, but no reply to date. Clerk to follow up on 8<sup>th</sup> November 2007. **Action Clerk**

4. **Declarations of Interest:** Cllr Cox declared a personal interest in item 89.07 in particular Application K/57568/O, as did Cllr Pickis.
5. **87.07 Policing Issues:** PC Mark Randle being unavailable to attend asked for the following report to be read out by the Clerk:

“7 calls since last time. The main one a dwelling burglary where rear patio window was smashed whilst owner away. A good time to review Security now evenings are drawing in. Anyone can have a free survey if they are worried, contact PC Randle to arrange. Remainder were: 2 missing persons enquiries, 1 horse out on the road, 1 fail to stop traffic collision, a suspected assault which turned out to be a nose bleed, and a welfare concern which was also resolved.

The Knapp eviction is still ongoing.

Please delete all my **personal** contact numbers from your records as although they are not premium rate calls (it is a divert to whichever phone, mobile or home, I am using or to my computer) The warning that BT now give prior to connecting states calls **could** cost **up to** 50p which has caused me and the public some issues. Please now use the 0845 number or contact me by email.”

6. **Adjournment for public comments/questions:** 7.34.pm.  
WCC Cllr Hall reported the following:

Unitary Authority. Two Councils lodged an appeal against the Secretary of State's decision to approve the formation of unitary councils. Their appeal was dismissed, but they were given leave to appeal which they are doing. Appeal to be heard in early 2008. The chances of preventing the formation of the new Wiltshire Council in April 2009 are looking increasingly remote.

KDC Cllr Howard had handed the Clerk a written note covering the following:

Traffic on the A338/A346. In touch with Marlborough, Tidworth and Ludgershall about the recently published survey by the WCC entitled 'A338/A346 HGV Registration Survey October 2006'. His aim is to get all those most affected by the traffic problem to meet to agree to unite in pressing for the conclusions of the HGV Survey to be implemented. Moreover, there is concern that if Tesco is given permission for a distribution centre on Andover Airfield they will route many of their lorries through the Collingbournes. Goodmans, who are acting for Tesco, are being extremely slow and evasive in answering his questions, but he has every intention of getting the answers.

The Councilors replied to questions asked by the public.

The meeting reconvened at 7.54pm

7. **88.07 Finance Report:**  
Cllr Dowsett presented the report for October. (Copy attached)  
**Committee Meeting:** Cllr Risborough reported on a meeting of the Finance/Property Committee, held prior to this meeting, the draft minutes of which will be circulated in due course.

**The following cheques were authorised:**

KDC £ 747.88 (GMC July- September)

Playsafety Ltd £74.03 – Play Equipment Annual Inspection

P Gill £710.09 – Reimbursement for Purchase of Computer.  
J H Sedgwick £460 (Beechwood Gardening Serv 6<sup>th</sup> of 6 monthly invoices for grass cutting).  
P Gill £53.98 – Reimbursement for purchase of Printer.  
Tidworth Trust Litter Picking £429.  
Proposed by Cllr Dowsett and seconded by Cllr Pickis Agreed Nem Com

The Chairman gave a short brief on the background to the £25K set aside and being held by KDC for the provision of sports pitch and equipped casual play areas that was the subject of a Sect 106 agreement in respect of the “Riverbourne Fields” development. The Chairman has already agreed to draw up and circulate to Members, by the end of November, a draft justification for the release of the £25k.

**Action Chair**

8. **89.07 Planning Report.**

Cllr Whinton presented the planning report (copy attached, and displayed on the notice board). Application K/57568/O: The Members having discussed the application agreed to call a Consultation Meeting to hear the public’s views on this particular application.

**Action Cllr Whinton/Clerk**

Application K/57452/F: The Members agreed to let the officers at KDC deal with this application although they noted that their comments were not withdrawn.

After discussing a draft letter sent out with the agenda proposing the delegation to the Clerk (IAW LGA 1972 Sect 101) of routine planning matters and other functions the Members agreed to delegate to the Clerk “the power to act in an emergency, or save a Councillor from acting unlawfully and to respond to non contentious planning matters” and that standing orders be amended accordingly.

Proposed by Cllr Whinton and seconded Cllr Chandler.

Agreed Nem Com

**Action Cllr Whinton/Clerk**

9. **90.07 PROPERTY REPORT:**

Cllr Risborough presented the property report.

The ROSPA inspection report for the play areas and play equipment requires that some minor remedial work be carried out. The Members agreed that Cllr Risborough should arrange for this work to be carried out.

Proposed by Cllr Gifford and seconded by Cllr Rossiter.

Agreed Nem Con

**Action Cllr Risborough**

Skips for plastic and cardboard waste will be at Station Approach on 28 November.

10. **91.07 HIGHWAY MATTERS:**

In the absence of Cllr Bale no highways report was offered.

**WCC Parish Steward Scheme:** Next visit 6 November.

Cllr Bale to be notified of any work needed in the parish as soon as possible.

11. **92.07 General Matters:**

**Bus Shelters:** Cllr Chandler briefed Members on the recommendation by the Finance & Property Committee to accept a quote from Garrick Outdoor Ltd to supply a 2.2mx1.3m Steel Panel and Polycarbonate Pitched Roof Bus Shelter with perched seat and village logo at a cost not to exceed £4000.

Proposed by Cllr Cox and seconded by Cllr Rossiter

Agreed Nem Con

**Action Cllr Chandler**

**Great Mere:** Cllr Pickis reported that she had requested three quotes but only received one quote for £500 for the felling of a large leaning ash tree at the Mere. The Members agreed to accept this quote and directed that the felling be carried out.

Proposed by Cllr Cox and seconded by Cllr Gifford

Agreed Nem Con

**Action Cllr Pickis/Clerk**

**Wayleave:** The Members agreed to give Wayleave permission to SSE Power Distribution to run an underground cable along the border of the Parish Burial Ground.

Proposed by Cllr Cox and seconded by Cllr Dowsett

**Action Clerk**

**Back up service:** The Members agreed to take up the Steady Backup service offered by their Website provider at a cost of £1.77 per month.

**Action Clerk**

12. **93.07 Co-option of Councillor(s):**

Having met the statutory (LGA 1972 Sect 79 & 80) eligibility requirements Amada J Jones was co-opted as a Member of the Council. The Chairman welcomed Cllr Jones who signed the Declaration of Acceptance of Office (LGA 1972 Sect 83) and was given a "New Councillor's Pack" by the Clerk and a form to register her interests which is to be returned to the Clerk by 16<sup>th</sup> November 2007. One vacancy remains as a result of the May 2007 election and anyone interested in becoming a councillor should contact the Parish Clerk for details.

13. **Date of Next Meeting:** 6 December 2007 at 7.30 pm at the Village Hall.

The meeting closed at 8.55pm

Signed:

Chairman:

Date: