

COLLINGBOURNE DUCIS PARISH COUNCIL

D R A F T

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD AT COLLINGBOURNE PRIMARY SCHOOL
ON THURSDAY 6 MAY 2004**

Present: Dist Cllr A Still (Chairman)

Cllrs Bale, Carter, Cogdell, Cox, Molyneux-Downs, Price, J C Robinson, J W Robinson, Shields and Stone,
County Cllr M Connolly and three members of the public.

1. **Apologies:** PC John Davis

2. 26.04 **Election of the Chairman of the Parish Council:** Cllr Paul Shields.
Proposed by Cllr Carter seconded by Cllr Price. Agreed nem con.
Cllr Shields thanked Councillors for their confidence and proposed a vote of thanks to the retiring Chairman for standing in for the last twelve months as neither he nor any other councillor considered that they had had enough experience last year to take on the chairmanship. The whole village owes Dist Cllr Still a debt of gratitude.
Cllr Shields then took the chair of the meeting.

3. 27.04 **Election of the Vice Chairman:** Cllr Mike Cox
Proposed by Cllr JW Robinson seconded by Cllr Carter. Agreed nem con.

4. **Minutes of last meeting** held on 1 April 2004:
The minutes were agreed as a true record.
Proposed by Cllr Price seconded by Cllr JC Robinson. Agreed nem con.
28.04 **Matters arising:** Cllr Cox reported that the WCC Passenger Transport Best Value Review questionnaire had been returned.

5. 29.04 **Appointment of Committee Members:**
Chairman and Vice Chairman are on all committees.
Finance: Cllrs Carter, Price, JC Robinson, JW Robinson and Stone.
Planning: Cllrs Bale, Carter, Cogdell, Molyneux-Downs, Still, Price, JC Robinson and JW Robinson.
Property: Cllrs Bale, Cogdell, Molyneux-Downs, Still, JC Robinson and Stone.
Proposed by Cllr Cogdell seconded by Cllr Carter. Agreed nem con.

6. 30.04 **Election of Committee Chairmen:**
Finance: Cllr J W Robinson
Proposed by Cllr Stone seconded by Cllr Carter. Agreed nem con.
Planning: Cllr Price
Proposed by Cllr Cogdell seconded by Cllr Cox. Agreed nem con.
Property: Cllr Bale.
Proposed by Cllr Still seconded by Cllr Stone. Agreed nem con.

7. 31.04 **Appointment of Representatives:**
Member for Village Hall Management Committee: Cllr J C Robinson.
Proposed by Cllr Carter seconded by Cllr Price. Agreed nem con.
Member for Paths and Rights of Way: Cllr Cox
Police Liaison representative: Cllr Cogdell
Transport representative: Dist Cllr Still
S E Kennet Area Community Forum representative: Cllr Shields
Community Emergency Committee representative: Cllr Stone
Bypass Action Group representative: Cllr Shields
Proposed by Cllr Still seconded by Cllr Bale. Agreed nem con.

8. **Disclosure(s) of Interest:**
None.

9. **Adjournment for public comments/questions – 8.20 pm.**

The meeting reconvened at 8.21 pm.

10. **Committee Reports:**

32.04 **Finance Committee Report:**

Cllr JW Robinson presented the monthly financial statement for April 2004.

He pointed out that the forecast figures for the burial ground and playground refurbishment may rise. The Asset Register is to be reviewed.

The following cheques were authorised:

Silbury Group Ltd (Sarsen Housing Assoc) £5.05 (Knapp Close Play Area).

WALC £215.64 (annual subscription).

Allianz Cornhill Insurance plc £898.24 (annual renewal premium wef 1.6.04).

J H Sedgwick (Beechwood Gardening Services) £317.19 (1st of 2004/5 contract).

Gordon T Whitefield £300.00 (manufacture and supply of 2 barrier gates and posts).

KDC £683.85 (final quarter of 2003/4 grounds maintenance contract).

33.04 **Planning Committee Report:**

Cllr Price submitted the report for April. (To be displayed upon the notice board).

34.04 **Property Committee Report:**

Cadley Road: WCC will inspect the potholes with a view to resurfacing it.

Ludgershall Road: Wiltshire Highways Partnership have said work to replace the plastic kerbstones on Shaw Hill is now at the top of their list. They will also inspect the bank at the bottom of Shaw Hill to see if kerbstones are necessary.

Lengthsmen: During their visit to the village on 10/11 May the lengthsmen are scheduled to repair the potholes at The Knapp, Sunnyhill, Everleigh Road and the High Street. Culverts and ditches will be cleared to enable rainwater to run off Ludgershall Road and the High Street.

Recreation Ground: The barriers are shortly to be fitted with good quality padlocks. The broken Bylaws sign is to be removed.

Bus shelter replacement: After discussion it was decided that this matter be put on the agenda of the next meeting by which time Dist Cllr Still should have had a response from WCC.

11. 35.04 **Highway Matters:**

Cllr Shields reported that the bank is to be reshaped and double kerbing fitted to Church Street in an attempt to minimise HGV damage.

12. **Date of next meeting:** 3 June 2004 at 7.30 pm.

The meeting closed at 8.50 pm.