

COLLINGBOURNE DUCIS PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD AT COLLINGBOURNE DUCIS VILLAGE HALL ON THURSDAY 12 MAY 2005

Present: Dist Cllr P Shields (Chairman)

Cllrs Bale, Carter, Cogdell, Cox, Price, J C Robinson, J W Robinson, Still and Stone,
and one member of the public.

1. **Apologies:** County Cllr Robert Hall.
2. 23.05 **Election of the Chairman of the Parish Council:** Cllr Paul Shields.
Proposed by Cllr Cogdell seconded by Cllr Price. Agreed nem con.
Cllr Shields thanked Councillors for their confidence and signed the Declaration of Acceptance of Office.
3. 24.05 **Election of the Vice Chairman:** Cllr Mike Cox
Proposed by Cllr Cogdell seconded by Cllr Carter. Agreed nem con.
4. **Minutes of last meeting** held on 7 April 2005:
The minutes were agreed as a true record.
Proposed by Cllr Still seconded by Cllr JC Robinson. Agreed nem con.
25.05 **Matters arising:** None.
5. 26.05 **Appointment of Committee Members:**
Chairman and Vice Chairman are on all committees.
Finance: Cllrs Carter, Price, JC Robinson, JW Robinson and Stone.
Planning: Cllrs Bale, Carter, Cogdell, Molyneux-Downs, Still, Price, JC Robinson and JW Robinson.
Property: Cllrs Bale, Cogdell, Molyneux-Downs, Still, JC Robinson and Stone.
Proposed by Cllr Shields seconded by Cllr Still. Agreed nem con.
6. 27.05 **Election of Committee Chairmen:**
Finance: Cllr J W Robinson
Planning: Cllr Price
Property: Cllr Bale.
Proposed by Cllr Carter seconded by Cllr Stone. Agreed nem con.
7. 28.05 **Appointment of Representatives:**
Member for Village Hall Management Committee: Cllr J C Robinson.
Member for Paths and Rights of Way: Cllr Cox
Police Liaison representative: Cllr Cogdell
Transport representative: Dist Cllr Still
S E Kennet Area Councillors' Forum representative: Cllr Shields
Community Emergency Committee representative: Cllr Stone
Bypass Action Group representative: Cllr Shields
Proposed by Cllr Cox seconded by Cllr Carter. Agreed nem con.
8. **Disclosure(s) of Interest:**
None.
9. **Adjournment for public comments/questions – 8.23 pm.**

The meeting reconvened at 8.25 pm.
10. **Committee Reports:**
29.05 **Finance Committee Report:**
Cllr JW Robinson presented the monthly financial statement for April 2005.

Request for donation: It was agreed that a donation of £100 be made to the Great Mere Community Project to cover initial start-up costs.

Proposed by Cllr Bale seconded by Cllr Cox. Agreed nem con.

The following cheques were authorised:

Silbury Group Ltd (Sarsen Housing Assoc) £5.05 (Knapp Close Play Area).

KDC £50 (provision of skip at Saxon Rise 04.03.05).

WALC £47.00 (2 delegates to Employment Briefing event).

J H Sedgwick (Beechwood Gardening Services) £311.00 (1st of 2005/6 grasscutting contract).

Community First £32.00 (annual membership 2005/6).

Proposed by Cllr J W Robinson seconded by Cllr Still. Agreed nem con.

30.05 Planning Committee Report:

Cllr Price submitted the report for April. (To be displayed upon the notice board).

31.05 Property Committee Report:

Cllr Bale submitted the report for April.

KDC Re-cycling Skip Service: This year the parish is to be regularly supplied with two re-cycling skips per month which will be located at Station Approach, Knapp Close and Saxon Rise on a rotating basis. The first two which will be for garden and plastic waste (including plastic bottles) will be in the village between 8.00 am and 10.30 am on Monday 23 May. Next month garden and cardboard waste skips will be at Knapp Close on Monday, 27 June between 8.00 am and 10.30 am. A full list of the proposed dates and locations is available on the parish website: collingbourne-ducis.com and details will be posted on the parish noticeboard on a monthly basis.

Knapp Close Play Area: We should know if the parish council's application for funding from Awards for All has been successful by the end of May.

11. 32.05 General Matters:

Ordnance Survey Licence: Cllr Cox put the case for purchasing a computer download for reproducing maps of the village at a cost of approximately £200. After discussion it was decided that he would liaise with District Cllr Still who would discover if large scale maps of the village were available through KDC and report back at the next meeting.

12. **Date of next meeting:** 2 June 2005 at 7.30 pm.

The meeting closed at 8.43 pm.