

# **Collingbourne Ducis Parish Council**

## **Grant Making Policy and Procedures**

### **POLICY**

The Parish Council awards grants or makes donations to local clubs and organisations in order to support causes which it considers beneficial to the Parish, to promote local activity, and to support clubs and organisations in applying for grants elsewhere.

### **PROCEDURES**

Under the appropriate legislation the Parish Council includes in its annual budget an overall sum for local grants.

Local groups, clubs and associations operating within the Parish are invited to apply in writing in their own style at any time in the year.

Grants are also open to voluntary organisations based elsewhere who can show that they specifically benefit the people of Collingbourne Ducis.

The Parish Council may indicate in some years a priority interest, such as young people, start-up groups, or sport, and in others it may give no priority.

Grants may be given for recurrent operating costs, or for specific projects.

Unless the Parish Council makes an exception no one group may receive a grant in more than two consecutive years.

Grant applications may be considered in the first instance by the Finance Committee and approved or rejected by full meetings.

The Parish Council will display publicly as appropriate this Paper, and describe the grant process in The Courier and other publications as appropriate.

The Parish Council will as normal practice carry forward any unallocated grant funds from one year to the next, thus augmenting the budget in the subsequent year, but it is not bound to do so.